Summer: Ice/Turf Reservations Procedures

Summer season: May 1 – August 31

1. The ice/turf application process opens at 9am on October 2nd, 2024 and closes on October 11th, 2024 at 4:30pm. Send requests to arenas@minneapolisparks.org. Ice/turf applications are reviewed on a first come first serve and availability basis. Not all applications are guaranteed a reservation for ice/turf use. Reservations are granted to user groups according to the priority list and ice/turf availability. The Minneapolis Park and Recreation Board reserves the right to cancel a reservation at any time.

Please prepare, complete, and submit by email all of the required items between the dates listed above. NOTE: Failure to submit all of these items together by the deadline may cause your request to be denied. Early requests will be returned and are not valid.

- Fully complete and sign Ice, Turf, and Room Request & Rental Agreement.
- Completed/Updated Tax-Exempt form if you are exempt from State of Minnesota taxes.
- Ice Arena Event Application – only needed for shows, competitions, tournaments, special events, selling items

PRIORITY OF USAGE

1. Minneapolis Parks & Recreation Board programs (MPRB)
2. MPS K-12 programs (including athletics and Community Education programs)
3. Returning ice/turf users from 2024 requesting similar dates and hours from the previous year
4. New community members, groups, and organizations
5. New ice will be allocated on a first come first serve basis

2. October 25th, 2024 a preliminary schedule will be issued by email.

- Monitor your email closely following your submittal. After receiving your preliminary schedule, you have 7 days to respond with any change requests and returns.
- Use the schedule provided and highlight hours you will no longer use.
- Be aware that all preliminary dates and times sent out are not final. Times may still be adjusted and changed due to a variety of considerations including resurfacing schedules before final schedules and contracts are sent.
- During the scheduling process unanticipated special situations may happen and the Minneapolis Park and Recreation Board reserves the right to make any final changes or subtractions of days and hours, or any minor time adjustments as necessary.

2. Final schedule will be issued by email by – November 1st, 2024
   - Remaining available ice time will be for sale to the general public on November 2nd, 2024.