



Seasonal Employment Application (uncertified)

Please type or print in ink. **Hiring Manager Must Complete gray section below before posting application.**

Job Title: _____	Start Date: _____
Location: _____	Department: _____

APPLICANT INFORMATION

Applicant's Name: _____ Date Submitted: _____

Address: _____ Day Phone: _____

City: _____ State: _____ Zip: _____ Evening Phone: _____

Email: _____

AVAILABILITY

Number of hours per week: _____ per day: _____ Date available to work: _____

BACKGROUND (attach additional sheets if necessary)

Please describe previous experience relating to the position for which you are applying:

Describe all training or education you have received relating to the position for which you are applying:

Indicate skill or interests you have which qualify you for other MPRB positions:

PREVIOUS EXPERIENCE WITH THE MINNEAPOLIS PARK & RECREATION BOARD

Have you ever been employed by the MPRB? Yes No

If yes, please give the following information: Park (or department): _____

Immediate Supervisor: _____ Dates: from _____ to _____

EDUCATION HISTORY

	Years Completed	Name of School	Dates attended	Degree	Major/Minor
High School	9 10 11 12	_____	_____	_____	_____
College	1 2 3 4	_____	_____	_____	_____
Grad School	1 2 3 4	_____	_____	_____	_____

Additional Education and Training: (including Colleges, Universities, Trade, Vocational, or other schools attended)

VOLUNTEER EXPERIENCE (attach additional sheets if necessary)

Agency/organization name: _____ Address: _____

Supervisor Name: _____ Phone: _____

Job Title: _____ Dates: from _____ to _____

Reason for leaving: _____ May we contact this agency: Yes No

Description of duties: _____

EMPLOYMENT HISTORY (most recent first)

1 - Employer Name: _____ Address: _____
 Supervisor Name: _____ Phone: _____
 Job Title: _____ Dates: from _____ to _____
 Reason for leaving: _____ May we contact this agency: Yes No
 Description of duties: _____

2 - Employer Name: _____ Address: _____
 Supervisor Name: _____ Phone: _____
 Job Title: _____ Dates: from _____ to _____
 Reason for leaving: _____ May we contact this agency: Yes No
 Description of duties: _____

3 - Employer Name: _____ Address: _____
 Supervisor Name: _____ Phone: _____
 Job Title: _____ Dates: from _____ to _____
 Reason for leaving: _____ May we contact this agency: Yes No
 Description of duties: _____

AUTORIZATION DECLARATION

- Data Privacy: All information requested on this application will only be used to determine the suitability of the applicant for this position.
- My signature below certifies that all statements made on this application are true, complete and correct to the best of my knowledge. I understand these statements are subject to verification. I understand that falsification of this application can disqualify me from consideration or may result in dismissal upon discovery.
- I understand that if I am selected for a position with the Minneapolis Park and Recreation Board I will be asked to supply information from my driver's license or other necessary information in order to allow the Minneapolis Park and Recreation Board to complete a background check. I understand that my continued employment will be contingent on receiving a satisfactory background check.
- I further authorize the references which I have listed on the following page to give the Minneapolis Park and Recreation Board all pertinent information relating to their knowledge of me and my ability to successfully perform the position I have applied for.

Applicant's Signature: _____ **Date:** _____

REFERENCES (please list up to three persons)

1 - Name: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Relationship: _____ Number of years known: _____
 2 - Name: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Relationship: _____ Number of years known: _____
 3 - Name: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Relationship: _____ Number of years known: _____

RETURN APPLICATION TO:

Minneapolis Park & Recreation Board | 2117 West River Road | Minneapolis, MN 55411 | Attn: *department listed on front*