



## APPLICATION FOR FACILITY USE - PARKWAY USE PERMIT

The review and approval of a Parkway Use Permit Application is coordinated through the appropriate office of the Minneapolis Park & Recreation Board (hereinafter "Park Board").

Please complete the application below to determine where to send your proposal.

**You will need a permit for special use of Minneapolis Parkways, including:**

- Parkway closures
- Having a dumpster/storage pod placed on the parkway
- Driving certain types of vehicles on parkways (**All vehicles are required to have insurance**):
  - Carriage
  - Trolley
  - School, Coach, or Double Decker Bus
  - Limousine
  - Truck
  - Mini Bus or Mini Coach
- View a [list of Minneapolis parkways](#)

For information on the latest updates regarding Parkway Closures, please click on [Road and Trail Closures](#)

### FEES (MEASURED BY GROSS VEHICLE WEIGHT)

Purpose of Use	Maximum Gross Weight Allowed	Number of Axles	Fees
Dumpster	42,000	NA	\$52 per week
Storage Pod	42,000	NA	\$52 per week
Vehicle	14,000	1	\$52 per day per vehicle
Vehicle	28,000	2	\$52 per day per vehicle
Vehicle	42,000	3	\$52 per day per vehicle
Vehicle	56,000	4	\$80 per day per vehicle
Vehicle	70,000	5	\$105 per day per vehicle

**The vehicle weight limit is 14,000 pounds per axle. During seasonal load restrictions established by [MnDOT](#), the vehicle weight limit is 10,000 pounds per axle.**

### ON-STREET PARKING METERS

Some vehicles/objects may require additional permits from the Minneapolis Park and Recreation Board if parked on a parkway and at an on-street parking meter.

On-street parking meters are on Minnehaha Parkway, South Minnehaha Park Drive (Minnehaha Ave S, South of Roundabout), East River Parkway, West River Parkway, Dean Parkway and Main Street.

For more information on parking, please click on [MPRB Parking](#)

If for a proposed event, please fill out the [Meter Hoarding Permit Application](#)

### PARKWAY BRIDGE CLEARANCES

City Bridge #	Route (Location)	Crossing Over/Under	Clearance
9646	St. Anthony Pkwy.	Under CP RR - South of Camden Bridge	13'-3"
9647	St. Anthony Pkwy.	Under CP RR @ Central Ave N.E.	10'-11"
9648	Columbia Pkwy.	Under CP RR @ 35th Ave.	EB 13'-3"
9648	Columbia Pkwy.	Under CP RR @ 35th Ave.	WB 14'-11"
9649	Knox Ave. S.	Under Midtown Greenway	11'-4"
9650	Dean Pkwy.	Under Midtown Greenway	12'-2"
9651	W. River Pkwy.	Under CP Rail - South of 26th St. E	15'
9651	E. River Pkwy.	Under CP Rail @ St. Anthony Ave	38'-3"
9654	W. River Pkwy.	Under BNSF RR - South of 4th Ave N	14'-6"
9928	Theodore Wirth Pkwy.	Under Ped. Bridge by Club House	12'-3"

**Buses exceeding the vertical bridge clearances listed above are required to find an alternative route.**

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## PARKWAY USE PERMIT APPLICATION

### APPLICANT INFORMATION

Name of Event Organizer: \_\_\_\_\_

Organization / Production Company: \_\_\_\_\_ Federal Tax ID or 501(c) (3) #: \_\_\_\_\_  
(Attach current verification of 501 (c) (3) status)

Address: \_\_\_\_\_ Apt/Unit/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Event Day On-Site Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
(If different than the organizer)

### Option 1 - Vehicles (Each section is required to be filled out or it will not be reviewed)

#### Step 1: Select Type of Vehicle(s)

☐ Bus ☐ Limousine \_\_\_\_\_

☐ Bus with Parking ☐ Trolley  
(i.e. Mpls Sculpture Garden)

☐ Carriage ☐ Truck

#### Step 2: Number of Vehicles

\_\_\_\_\_

#### Step 3: Number of Trips

\_\_\_\_\_

#### Step 4: Anticipated Route & Destination

#### Step 5: Request Date(s):

\_\_\_\_\_

#### Step 6: Vehicle Information

Number of Axles \_\_\_\_\_

#### **Lbs. Per Axle:**

1. Front \_\_\_\_\_  
2. Middle \_\_\_\_\_  
3. Rear \_\_\_\_\_  
4. Additional Axle \_\_\_\_\_  
5. Additional Axle \_\_\_\_\_

Total Weight of Loaded Vehicle \_\_\_\_\_

### Option 2 - Dumpsters & Storage Pods (Each section is required to be filled out or it will not be reviewed)

#### **Step 1:**

Attach Certificate of Insurance (COI). COI is required for processing. Information can be located on top of page 4.

#### **Step 2:**

Number of Dumpsters/Pods \_\_\_\_\_

#### **Step 3:**

Drop Off Date \_\_\_\_\_

(Permitted in 7 day intervals - including removal date)

#### **Step 4:**

Removal Date \_\_\_\_\_

#### **Step 5:**

Address of proposed dumpster/pod location - only permitted in parking bays

#### **Step 6:**

Describe in detail the intended use of the dumpster or storage pod requested onsite:

## ADDITIONAL INFORMATION

### Dumpster/Storage Pods Only:

Applicants assume all responsibility for and hereby agree to indemnify and hold harmless the MPRB against any losses, damages, liabilities, action suits, proceedings, costs or expenses that the MPRB may incur or sustain or for which it may become liable (including, but not limited to, personal and bodily injury to, or death of, persons or damage to property) resulting or arising from use of Dumpster/Storage Pod. The obligation to indemnify and hold harmless the MPRB will survive the termination or expiration of the Permit. This certification is not required at the initial time of application, as it takes time to proceed. The applicant must submit the certification 30 business days prior to the date of the event. A parkway use permit will not be issued if the Certificate of Insurance (COI) has not been received. A COI is required to have the MPRB listed as the certificate holder. Please use the following name and address under the certificate holder section of the COI form:

Minneapolis Park & Recreation Board  
2117 West River Road  
Minneapolis, MN 55411

As a certificate holder, we require the insured to include notes on the COI that states, "The Minneapolis Park and Recreation Board is included as the additionally insured for a dumpster located on an MPRB Parkway."

### YOU WILL BE CONTACTED AFTER APPLICATION IS REVIEWED FOR FURTHER PROCESSING IF APPROVED

(Final Fees will be determined after applications are reviewed. Please do not write card information or mail payment with this application.)

**NOTES:** The Minneapolis Park & Recreation Board has a "No Refund Policy"

## CONDITIONS OF USE

### General Conditions

Applicant agrees: dumpsters and storage pods are only allowed on hard service parkways or parking bays, no boulevard placement allowed; to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to remove all trash from MPRB property and restore to previous condition, to reimburse the Park Board of all such costs incurred by the Park Board; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's control; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit or fines.

## SIGNATURE

I affirm that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I have read the terms and conditions outlined in this document and the Minneapolis Park & Recreation Board policies and agree to abide by them.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant

### For Office Use Only:

\_\_\_\_\_  
Date Application Received

\_\_\_\_\_  
Permit #

\_\_\_\_\_  
Staff Initials

\_\_\_\_\_  
Receipt #

\_\_\_\_\_  
Date