ADDENDUM 2 TO REQUEST FOR QUALIFICATIONS

SURVEY AND DESIGN WORK FOR LINDEN HILLS PARK, MARCY PARK, AND ARMATAGE PARK
FOR PLAY AREA AND SITE IMPROVEMENTS

Issued by the Minneapolis Park and Recreation Board (MPRB)

Addendum Date: 2/25/20

The Addendum and enclosed attachments shall be included in the Request for Qualifications (RFQ) for the above-mentioned project. Addendum additions, changes, revisions, corrections, modifications, deletions, and clarifying question and answer responses shall become an integral part of the RFQ, and supersede previous narratives, instructions, descriptions, schedules, and requirements.

Note: The following questions and responses are provided for clarifications to this RFQ.

I. Questions and Answers (Responses):

   Question 1: Is a structural engineer required as part of this RFQ?
   Response 1: It is necessary for the Lead to have a structural engineer as part of their team.

   Question 2: Do you prefer a landscape architect be a part of the team?
   Response 2: It is necessary for the Lead to have a landscape architect as part of their team.

   Question 3: You list that playground design will be done under a separate contract. Will MPRB manage their scope and selection of equipment?
   Response 3: MPRB will manage the scope of selection of playground equipment with their playground consultant. In the event new drain tile is needed from the container to the storm sewer, sidewalks, ramp, fencing, and other items not related to play equipment and needed, MPRB will require the work to be completed under the Contract resulting from this RFQ.

   Question 4: It appears from the schedule that the only known work anticipated for Linden Hills is the possible investigative work and cost estimating. Will the consultant team be responsible for any design related to the playground work, such as drainage?
   Response 4: The question itself requires a correction, because there is a only a Utility Designation Survey (and its deliverables) indicated as a known task for Linden Hills Park, which is the primary anticipated task for Linden Hills Park under this RFQ. However, additional services may be required at Linden Hills Park as indicated in the RFQ. Drainage, for example, may need to be addressed if the connection from the new play area drain tile to the storm sewer is no longer viable and functioning.

   Question 5: Paragraph 2.B - 4th bullet point item 2: You list “testing, investigation and evaluation services” as part of the additional services that may be required, as well as “utility engineering, testing and remediation oversight of known or discovered environmentally-limiting conditions”. What type of services are you requesting? It appears you are requesting the team include an environmental and testing agency, but it would be helpful to understand scope of this to ensure the team is appropriately assigned.
Response 5: MPRB may require an array of services, as listed in the referenced section. As specifically referenced, MPRB may request services to investigate potential contamination or oversee remediation in the field. The Consultant Team needs to include a qualified person to perform that service.

Question 6: Would you be able to send the Phase I ESA and survey for Linden Hills Park?
Response 6: The MPRB Project Manager will provide all necessary and relevant information to the qualified Lead Firm awarded work under this contract, after their agreement is finalized.

Question 7: If the topographic survey is complete for Linden Hills, is this RFQ asking for our team surveyor to certify it to an ASCE classification?
Response 7: Yes, please read through the entire RFQ to find this information and related requirements.

Question 8: You also mention a Phase I for Marcy is under separate contract. Is this type of services required for Armatage and does it need to be included with our response?
Response 8: You do not need to provide a Phase 1 ESA at Armatage Park, nor is it anticipated that MPRB will have a Phase 1 ESA completed at this time for Armatage Park.

Question 9: Will all three parks have the same project manager at MPRB?
Response 9: It is anticipated that all three park projects will have the same Project Manager at the MPRB.

Question 10: Is there more information required in paragraph 2.J.1.f.ii “The Land Surveyor are...”
Response 10: Please remove that reference from the Section.

Question 11: Per Part 2, Paragraph J.1.h-j - Does the park board want a utility locator as part of the team identified in the response or simply the ability for us to coordinate a locator if required?
Response 11: Provide for those services under your contract by the Lead (prime) Firm, or by your Sub-consultant. MPRB will not provide those services nor coordinate that work under your contract.

Question 12: Under Part 2, Paragraph J.1.j – You are requesting potholing by vacuum excavation. Again, is this a specific entity you want identified as part of the team in our response?
Response 12: The consultant must provide for those services within their response. The actual entity performing that work must be disclosed to the MPRB. They will need to pull an MPRB Construction Permit (fee waived), meeting our insurance requirements for performing that work on parkland. It is not known whether this service is needed yet. Here is a link to the MPRB Construction Permit:

Question 13: Under Part 2, Paragraph J.4.d – You are requesting soil borings to be provided, as needed. We have assumed you want a geotechnical engineer on our team. Please confirm.
Response 13: It is necessary for the Lead to have a geotechnical engineer as part of their team.
**Question 14:** It appears the items listed under Part 2, Paragraph J.7.c-e is for the Utilities Locate company or surveyor. Can you elaborate on what is required here? Specifically, the first paragraph related to Traffic Management Plans.

**Response 14:**

**Question 15:** You request examples of concept plans. Do you only want to see concept plans for projects that were ultimately built?

**Response 15:** Yes, concept plans that were developed and eventually constructed is what I’m asking for you to provide.

**Question 16:** With the revision to the Range of Services per Addendum 1 (2.B.1), is it to be assumed that the scope of work is to include just concept design and surveying services for the three parks?

**Response 16:** Those are the services known to be required at this time, but it is anticipated other tasks such as CD’s, bidding services, and other services may be required, as is described in the RFQ.

**Question 17:** Do project teams need to include professional consultants to perform all the potential additional services as listed in Addendum 1 (2.B.1)?

**Response 17:** Yes, include firms and team members who can provide all possible services referenced under this RFQ.

**Question 18:** Are the project budgets reflected in the 2019 and 2020 CIP funding allocations as listed by MPRB on the Park Projects 2019-2024 interactive map webpage?

**Response 18:** A response to that question is complex. The funds your reference are for park improvements described in this RFQ. However, that is not an accurate reflection of the project budget as it relates to this RFQ. There may be additional funding available beyond what is shown from other funding sources, and some of the funding reflected in the CIP is already expended for preliminary services and staff time so the budget shown for construction and professional services may differ from what is reflected in the CIP funding.

**Question 19:** Which firms received the RFQ?

**Response 19:** The RFQ was sent to many firms on the Target Market Program.

**Question 20:** Part 2: B: 7: Clarification on the term "playground designer". Will this be a vendor representing a manufacturer or will it be a design consultant? Has this entity been selected, or would the selected consultant assist MPRB in determining who will be a best fit for these particular projects?

**Response 20:** Our playground vendor will be providing playground design services for the Owner (MPRB). MPRB will select the vendor, at its own discretion, to provide playground design services for the following playground components: Play equipment and placement, play equipment footings/fasteners, play equipment surfacing, and drain tile (inside the play container). The playground designer may also be asked to design fencing and concrete elements(s) inside the play container. However, in the event the playground designer cannot provide all of the services needed for design inside the play container, the Consultant may be
asked to provide those services. In any case, the Consultant will not be asked to design the type or location of play equipment or surfacing.

END OF ADDENDUM 2