November 15th, 2019

Cedar Lake-Lake of the Isles Master Plan
Community Advisory Committee (CAC)
Overview & FAQ Sheet

CAC applications are due by 5pm CST on Friday January 31st, 2019

Project Overview

The Minneapolis Park and Recreation Board has launched the Cedar Lake-Lake of the Isles master planning process and invites the general public to serve on the Community Advisory Committee (CAC). The CAC will set priorities and policy direction for this portion of the Chain of Lakes Regional Park for the next 20+ years. For more information about the project, visit www.minneapolisparks.org/cedar-isles.

Map of proposed park land that will be part of the master plan:

What is a Community Advisory Committee (CAC)?

MPRB Community Advisory Committees (CAC) are comprised of a group of formally appointed community members that collectively outline policy and design recommendations to be adopted by the MPRB Board of Commissioners for the project. **CAC members are expected to participate in regularly scheduled meetings to collectively make recommendations about the**
proposed project area; all CAC meetings are open to the public. Members of the CAC are expected to represent the views of park users and to work collaboratively with each other and the public to provide comprehensive recommendations to the Board about the project.

MPRB aims to have a diversity of voices, perspectives, and geographic locations represented.

**Time commitment**

The total time commitment for CAC members is estimated at **35-45 hours total over the course of 18+ months**. This includes: attending CAC meetings, which are generally 2-hours long and occur every 6 weeks or so beginning in Spring 2020 through Summer or Fall of 2021. Outside of meetings, members may also be asked to read community input summaries, other relative documents, and/or to attend community engagement opportunities to better inform themselves about the project and community perspectives ahead of meetings. The majority of meetings will likely occur on weekday evenings or weekends; we will work with selected applicants to decide best days/times that work for the whole group.

We also anticipate a site visit/team-building meeting in Spring 2020 so CAC members have the ability to get to know each other and to see the project area together.

**Responsibilities of CAC members**

- become knowledgeable about the MPRB master planning process
- understand the history of the park land and how it may inform future design and policy decisions
- understand and balance the complexities between programming and recreation needs with natural space and preservation needs
- understand the values and needs for the Minneapolis regional park system and its community and the values and needs of the local community
- inform and listen to community about the project
- help identify communities, organizations, user groups, populations and others that should be consulted in the engagement process
- report back to appointers or appointing bodies, as requested, on the plan process, information presented, and possible recommendations
- engage in working groups and subcommittees as needed
- provide feedback on a draft plan
- make recommendations about the project to the MPRB Board of Commissioners; and
- abide by the CE Policy.

CAC members are expected to attend and participate in public CAC meetings and a project site visit.
Appointment process

All completed CAC applications will be forwarded to all the appointers for review after January 31st. There are 17 available positions for the CAC. Nine of the seventeen CAC positions will be selected by the MPRB board of commissioners (one selection per commissioner); the remaining eight positions will be selected by a Selection Committee comprised of community group representatives and MPRB staff. The eight Selection Committee-recommended applicants will then go to the MPRB Board of Commissioners for approval. Applicants may be contacted directly during the selection process.

Applicants will hear whether they are selected in February or March of 2020. The first meeting will happen soon after.

MPRB Promise

The MPRB will work with the CAC and stakeholders for advice and innovation in formulating solutions and will incorporate recommendations to the maximum extent possible.

Transportation and childcare reimbursements are available upon request for public meeting attendance. Staff will also work with CAC members to address other challenges to be able to access meetings and locations on a case-by-case basis.

If you have additional questions about being on a Community Advisory Committee or the Selection Committee, please contact:

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