Community Engagement Assessment

*Please fill out this form if your project, program, or initiative includes community engagement. All Community Engagement Assessments should be filed as Petitions and Communications with the MPRB Board of Commissioners and submitted to the MPRB Engagement Portal on SharePoint.*

Staff Lead: Cliff Swenson

Division/Department: Design and Project Management, Planning Dept.

Level of Engagement: Inform

Project, Program, or Initiative Name: FEMA Golf Course Alternative Projects

Project Description (100 words recommended):

In 2014, MPRB suffered severe infrastructure damage at two golf courses as a result of heavy rainfall. That storm event was declared a disaster by the Federal Emergency Management Agency (FEMA DR-4182). MPRB subsequently applied for and received FEMA approval in fall 2018 for alternative projects due to delays in the planning process for repairs and improvements at Hiawatha Golf Course. The resulting alternative projects are as follows:

- **Francis A. Gross National Golf Course Clubhouse Re-Roofing and Window Improvements:** Replaces the wood shake roof with new architectural shingles and replaces some windows.
- **Theodore Wirth Golf Club Skid Pump Replacement Project:** Installation of two new pumps used for golf course irrigation and snow making operations, a new pump mounting and control skid, new roof hatch, and updated electrical infrastructure.
- **Theodore Wirth Chalet Water Intrusion Project:** Exterior masonry and concrete work to mitigate water intrusion and interior finish work to repair water damage.
- **Theodore Wirth Golf Club Trail Project:** Multiple segments of existing cart path will be replaced to provide safe conditions for use and promote accessibility.
Review the criteria to determine the level of engagement that your program, project, or initiative falls under. Provide an explanation of how your project meets the criteria in the Justification section below.

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Inform</th>
<th>Consult</th>
<th>Involve</th>
<th>Partner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engagement Goal</td>
<td>To provide stakeholders with factual, accessible, balanced, and timely information to help them understand the project, program, or initiative.</td>
<td>To obtain stakeholder feedback on project, initiative, or program analysis, alternatives, or decisions.</td>
<td>To work directly with stakeholders throughout the process to ensure that perspectives are consistently understood, considered, and reflected in project, program, or initiative decisions.</td>
<td>To partner with stakeholders in each aspect of decision making in order to develop and implement collaborative project, program, or initiative solutions.</td>
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<tr>
<td>Criteria to Determine Level of Engagement (Which level of engagement best describes your project?)</td>
<td>• This is a decision that should be based on technical, operational, or safety constraints only. • This project takes place in a park that has been master planned. • This a new city-wide initiative or program. • This is a new public policy or public policy update. • The outcome is likely to change based on community input.</td>
<td>• This project requires a CAC. • This project does not have other policy guidance such as an existing master plan or public policy.</td>
<td>• This program, project, or initiative is being developed in partnership with another agency or organization.</td>
<td></td>
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<tr>
<td>MPRB Promise</td>
<td>MPRB will keep you informed.</td>
<td>MPRB will keep you informed, listen to and acknowledge feedback, work to integrate stakeholder feedback into the alternatives, and provide feedback on how public input influenced the decision.</td>
<td>We will work with stakeholders for advice and innovation in formulating solutions and to incorporate recommendations to the extent possible.</td>
<td>The MPRB and partner entity will be accountable to their roles as negotiated in the partnership and regularly evaluate overall success of the partnership.</td>
</tr>
<tr>
<td>Examples of project types</td>
<td>Repaving a parking lot, cutting down a tree, beach or swimming pool closures, ADA improvements, rehab</td>
<td>Approved master plan design implementation, city or service area wide program development, public policy development, Participatory Project Scoping</td>
<td>Master plans, any process that includes a formal public body making recommendations.</td>
<td>Jointly owned and/or operated facilities, co-creation, public/private partnership, community led projects.</td>
</tr>
</tbody>
</table>

This engagement grid was adapted from the IAP2 International Federation 2014 Public Participation Spectrum.
Justification (100 words recommended): Please explain how your project meets the criteria in the Engagement Grid on pg. 2. Provide a justification for each criterion corresponding to the Level of Engagement that will guide your project.

This project falls into the inform category of the assessment for several reasons. FEMA directed the MPRB to focus on exterior or site improvements in order to apply for the alternative project. The water intrusion at Wirth Chalet, the water pump at Wirth Golf Course, the cart path improvements at Wirth Golf Course, and the roof and window improvements at Gross Golf Course Clubhouse were identified by golf course staff as urgent. The window, roof, trail, and water intrusion were deemed urgent for safety reasons. The water pumps were deemed urgent in order to provide the needed water for operating the irrigation for the course and for snow making. MPRB staff applied for the alternative project which was approved in 2018. Only the cart path project will impact golfers. The golf course and all holes will remain open for use during construction, and impacts will be mitigated by only allowing work to occur on a couple holes at any one time before work on other areas of the golf course can be started on, and detouring golfers around the work. None of the other improvements will result in changes to the level, location, extend or type of facility and service at the golf course by this project.

For projects, programs, or initiatives that fall under the Inform category of engagement: what are your planned methods for informing the public? (i.e. posting on a project website, GovDelivery email blast, flyer onsite, multi-lingual and/or graphic information) You do not need to answer this question if you are completing a CE Plan.

Staff will maintain a project webpage and have posters around the project area(s) to communicate with the public about the project. Posters will include information how to sign up for email updates. Major updates will be communicated via GovDelivery email.