# Agenda

<table>
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<th>Timing</th>
<th>Activity</th>
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| 15 min | 1. Welcome and introductions  
2. Updates:  
  a. Notes from 12/12/18 meeting (handout for information)  
  b. Meeting schedule (handout for information)  
  c. Reference information: Report out on number of articles to date and plans for public access  
3. Agenda for today (for Action)  
  a. Note: for ideas that are critically important to you but don’t fit in today’s agenda, please write this down on a Post-it note and we’ll collect them at the end and keep track as we move |
| 20 min | 4. Group norms (group activity)  
  a. Introduction  
  b. Overview  
  c. Brainstorm and cluster  
  d. Refine and commit  
  e. Monitoring |
| 20 min | 5. Parameters exercise (group activity)  
  a. Introduction  
  b. Generate ideas  
  c. Report out and seek consensus  
  d. Close |
| 20 min | 6. PAC goals exercise: What does success look like? (group activity)  
  a. Introduction  
  b. Generate ideas  
  c. Round-robin report out  
  d. Close |
| 20 min | 7. Governance:  
  a. President Bourn / committee mission and governance structure |
# Pesticide Advisory Committee

Mary Merrill Park and Recreation Board Headquarters  
Board Conference Room  
January 3, 2019  
5:00pm to 7:00pm

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<th>Time</th>
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| Russ | i.  Question/answer  
|      | b.  Discussion: PAC Governance, Bylaws, Community Engagement Policy (i.e. co-chairs, executive committee, Decision Making Processes, Communication Processes)  
|      | c.  Study draft example policy advisory committee bylaws between meetings for discussion at next PAC meeting  
|      | d.  Data Collaboration – shared Google drive  
|      | i.  Inclusive participation for individuals not on Google  
|      | e.  Working Group Next Steps – align meeting timing with full PAC meetings |
| 10 min | 8.  Open comment time |
| 1 min | 9.  Thank you and adjourn |