20 Year Neighborhood Park Plan Timeline for Staffing and Contracts

Task	2016 April	May	June	July	August	September	October	November	December	2017 January	February	March	April	May	June	July	August	September	October	November	December
Internal Services																					
Post **HR Consultant (1)**																					
Close HR Consultant																					
Interview HR Consultant																					
Hire HR Consultant																					
Start HR Consultant																					
Post **Capital Projects Accountant (1)**																					
Close Capital Projects Accountant																					
Interview Capital Projects Accountant																					
Hire Capital Projects Accountant																					
Start Capital Projects Accountant																					
Post **Account Clerk II (1)**																					
Close Account Clerk II																					
Interview Account Clerk II																					
Hire Account Clerk II																					
Start Account Clerk II																					
Post **IT Support Technician (1)**																					
Close IT Support Technician																					
Interview IT Support Technician																					
Hire IT Support Technician																					
Start IT Support Technician																					
Environmental Stewardship																					
Post **Park keeper (4)**																					
Close Park keeper																					
Interview Park keeper (create list and fill existing vacancies)																					
Hire Park keeper - Active List																					
Start Park keeper																					
Job Description Development **Trades Manager (1)**																					
Post Trades Manager																					
Close Trades Manager																					
Interview Trades Manager																					
Hire Trades Manager																					
Start Trades Manager																					
Job Description Development **Assistant Director (1)**																					
Post Assistant Director																					
Close Assistant Director																					
Interview Assistant Director																					
Hire Assistant Director																					
Start Assistant Director																					
Job Description Development **Rehab Project Manager (1)**																					
Post Rehab Project Manager																					
Close Rehab Project Manager																					
Interview Rehab Project Manager																					
Hire Rehab Project Manager																					
Start Rehab Project Manager																					
Job Description Development **Mechanical/Electrical Engineer (1)**																					
Post Mechanical/Electrical Engineer																					
Close Mechanical/Electrical Engineer																					
Interview Mechanical/Electrical Engineer																					
Hire Mechanical/Electrical Engineer																					
Start Mechanical/Electrical Engineer																					
Job Description Development **Service Area Manager (1)**																					
Work with Union on Service Area Manager																					
Post Service Area Manager Position																					
Close Service Area Manager Position																					
Interview Service Area Manager																					
Hire Service Area Manager																					
Start Service Area Manager																					
Job Description Development **Contract Administrator (1)**																					
Post Contract Administrator																					
Close Contract Administrator																					
Interview Contract Administrator																					
Hire Contract Administrator																					
Start Contract Administrator																					
Union Contract Negotiations 363																					
Job Description for **Laborer (10)**																					
Work with Union on Laborer																					
Minneapolis Urban League Cohort																					
Post Laborer																					
Close Laborer																					
Interview Laborer																					
Hire Laborer																					
Start Laborer																					
Post **Park keeper - Seasonal (6.5)**																					
Close Park keeper - seasonal																					
Interview Park keeper - seasonal																					
Hire Park keeper - seasonal																					
Start Park keeper - seasonal																					
Post **Mobile Equipment Operator (3)**																					
Close Mobile Equipment Operator																					
Interview Mobile Equipment Operator																					
Hire Mobile Equipment Operator																					

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Task	2016 April	May	June	July	August	September	October	November	December	2017 January	February	March	April	May	June	July	August	September	October	November	December
Start Mobile Equipment Operator																					
Post **Mobile Equipment Operator -seasonal (4)**																					
Close Mobile Equipment Operator - seasonal																					
Interview Mobile Equipment Operator - seasonal																					
Hire Mobile Equipment Operator - seasonal																					
Start Mobile Equipment Operator - seasonal																					

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Task	2016 April	May	June	July	August	September	October	November	December	2017 January	February	March	April	May	June	July	August	September	October	November	December
Post **Gardener (1)**																					
Close Gardener																					
Interview Gardener																					
Hire Gardener																					
Start Gardener																					
Post **Carpenter (2) Carpenter Apprentice (1)**																					
Close Carpenter/Carpenter Apprentice																					
Interview Carpenter/Carpenter Apprentice																					
Hire Carpenter/Carpenter Apprentice																					
Start Carpenter/Carpenter Apprentice																					
Post **Electrician (2) Electrician Apprentice (1)**																					
Close Electrician/Electrician Apprentice																					
Interview Electrician/Electrician Apprentice																					
Hire Electrician/Electrician Apprentice																					
Start Electrician/Electrician Apprentice																					
Post **Plumber (2)**																					
Close Plumber																					
Interview Plumber																					
Hire Plumber																					
Start Plumber																					
Post **Arborist (2)**																					
Close Arborist																					
Interview Arborist																					
Hire Arborist																					
Start Arborist																					
Post **Cement Finisher (2)**																					
Close Cement Finisher																					
Interview Cement Finisher																					
Hire Cement Finisher																					
Start Cement Finisher																					
Union Process for **Trades - seasonal (8)**																					
Post Trades - seasonal																					
Close Trades - seasonal																					
Interview Trades - seasonal																					
Hire Trades- seasonal																					
Start Trades - seasonal																					
Post **Seasonal Management Interns (3)**																					
Close Seasonal Management Interns																					
Interview Seasonal Management Interns																					
Hire Seasonal Management Interns																					
Start Seasonal Management Interns																					
Planning																					
Post **Design Project Manager (1)**																					
Close Design Project Manager																					
Interview Design Project Manager																					
Hire Design Project Manager																					
Start Design Project Manager																					
Post **Design Project Manager (2)**																					
Close Design Project Manager																					
Interview Design Project Manager																					
Hire Design Project Manager																					
Start Design Project Manager																					
Post **Project Designer (1)**																					
Close Project Designer																					
Interview Project Designer																					
Hire Project Designer																					
Start Project Designer																					
Post **Project Planner (1)**																					
Close Project Planner																					
Interview Project Planner																					
Hire Project Planner																					
Start Project Planner																					
Office of Superintendent																					
Post **Communications Representative**																					
Close Communications Representative																					
Interview Communications Representative																					
Hire Communications Representative																					
Start Communications Representative																					
Consultant Resources																					
Hire Project Manager Consultant (Temporary)																					
Secure Human Resources Consulting Services (Temporary)																					
Equipment Purchase																					
Toro 5900D16' Mower (3)																					
Toro 72" Groundsmaster 3280D (2)																					
Ford F350 1 Ton (2)																					
Ford F450 Super Duty (1)																					
Chevrolet Volt Electric Vehicle (2)																					
Trailers (4)																					
Workspace Development																					
SSOC - workspace																					
HQ - workspace																					
Furniture - HQ and SSOC																					