

5 January 2026

[Request for Qualifications](#)

SHINGLE CREEK REGIONAL TRAIL, SHINGLE CREEK NEIGHBORHOOD PARK, CREEKVIEW NEIGHBORHOOD PARK AND BOHANON PARK

Design, Construction Documentation and Construction Administration Services for Parks Improvements

**Addendum #2**

Below are the questions submitted by interested firms. Answers provided by the MPRB are below each question.

1. *(Q) We saw this Design and CA RFP pursuit through IMS..., but we also noticed that the planning portion of it will be issued later through the city of Minneapolis?*  
  
(A) The MPRB's posted RFQ for the Shingle Creek project contains all scope elements for the project. No scope elements related to this MPRB project have been issued by the City. The MPRB's Business Opportunities page, where the RFQ and addendums are posted, is the best and most accurate source of information for this project.
  
2. *(Q) Has MPRB determined the SUBP goals yet?*  
  
(A) Addendum #1, posted December 26, 2025 on the MPRB Business Opportunities web page, contained SUBP goals information.
  
3. *(Q) Since the MN United Certification website is currently not available, how should we verify that a firm meets the requirements of the Minneapolis SUBP or find qualified DBE's?*  
  
(A) City Civil Rights provided a list of registered vendors with SUBP goal determinations. This list is generated based on an estimated scope of services and may not be all-inclusive. See addendum #1 for more information.
  
4. *(Q) Since geotechnical services are outside the RFQ scope but within the project budget, how does MPRB want the consultant to define and request specific borings, tests, and locations?*  
  
(A) The consultant should plan to identify boring locations, types and tests needed to adequately inform design decisions and construction.
  
5. *(Q) Is the completed survey scope (horizontal/vertical limits, underground utilities, tree inventory) sufficient for all anticipated work?*  
  
(A) It is anticipated the survey scope is sufficient for anticipated work, with the exception of a forthcoming survey for Bohanon Park. If, as a detailed scope of work is defined, specific areas or elements requires more information than was provided in the existing survey, the MRPB will facilitate procurement of additional survey information as needed.
  
6. *(Q) What is the anticipated scope for bridges and crossing? Is the involvement of a structural engineer anticipated?*

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(A) Bridges are anticipated to be considered for retrofit or enhancement to accommodate a public art approach. Should a structural engineer be needed to support the work, the MPRB will facilitate. At this time, the MPRB is not anticipating to otherwise analyze, renovate or replace bridges. City of Minneapolis Bridge crews review and report on MPRB bridge conditions; this information can be made available to the selected consultant.

7. *(Q) Is there priority in constructing a new skate park that would involve a skate park specific consultant to complete this work?*

(A) At this time, it is not yet known if a skate park will be included in the scope. Should a skate park consultant be determined needed, the MPRB will facilitate a consultant to work with the consultant team.

8. *(Q) Will MPRB provide existing condition assessments for bridges, play equipment, and courts, or is the consultant expected to scope and perform those assessments?*

(A) The MPRB can provide City reports for bridge reviews. Play equipment and courts would be anticipated to be fully removed and reconstructed due to age and condition, with the exception of Bohanon Park, where tennis courts are approximately 12 years old and are anticipated not to need replacement.

9. *(Q) Will MPRB or another agency serve as the primary point of contact for the Shingle Creek Watershed Management Commission and Minneapolis Public Works, or is the consultant expected to lead those technical coordination conversations?*

(A) The MPRB will serve as primary point of contact and lead for agency coordination and communication. The Consultant should plan to attend coordination meetings, prepare materials for coordination and discussion purposes and participate in technical conversations.

10. *(Q) Under Survey section it states that MPRB has completed a survey of the project extents (Attachment B – Survey), is additional survey needed beyond what has been completed since it's included in the overall project fee budget breakdown?*

(A) The completed survey identified in the RFQ covered the Shingle Creek Regional Trail. Bohanon Park will need a separate survey completed. The MPRB will facilitate and procure this survey as soon as weather permits Spring 2026.

11. *(Q) Should we submit a detailed fee breakdown for each consultant by role and hourly labor?*

(A) A detailed fee breakdown will not be necessary with submittal of RFQ. The MPRB is not specifying a work plan or detailed Scope of Work as a part of this Request for Qualifications but instead offers Project Outcomes and a General Scope of Work that must be achieved by the consultants as a part of the design process. The successful responder will be responsible

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for defining and providing a Scope of Work aligned with the Project Outcomes following the selection process and prior to award of an agreement for services.

12. (Q) *Can we include a community engagement consultant as part of the team to assist MPRB in the community engagement process?*

(A) A community engagement consultant is not required or necessary for this project.

13. (Q) *Would MPRB be doing the playground design or is that park of the consultant scope?*

(A) The consultant should plan to facilitate the playground design(s) utilizing and in collaboration with one or more of the MPRB-approved playground equipment vendors. The consultant may recommend a preferred vendor; selection will need to strike a balance with existing play equipment styles and a diversity in play offerings available in nearby parks.

14. (Q) *If the design needed to be delivered in packages to meet funding resources and timing, does MPRB see this going out as one bid package with alternates or as multiple bid packages?*

(A) The MPRB welcomes alternates and multiple bid packages; the decisions on both would occur as the design scopes are well-defined. The MPRB would look to the consultant team to advise approach that provides the greatest efficiencies in cost control and timing.

15. (Q) *A survey for Bohanon Park is needed. What is the timing for that?*

(A) The MPRB will facilitate and procure a survey for Bohanon Park as soon as weather permits Spring 2026.

16. (Q) *How will MPRB decide on funding of parks improvements?*

(A) Existing funding allocations shown in section 2.7 of the RFQ provide a framework for guidance; funding types listed have specific rules regarding applicability. For example, O&M Lottery dollars can only be spent to rehabilitate existing facilities.

(B) Creekview Neighborhood Park does not currently have a direct allocation, although all elements at Creekview, excepting the recreation center and ballfields, are eligible expenditures under the Shingle Creek Regional Trail funding source. Forthcoming future funding allocations may influence scope and expenditure decisions for this project. The MPRB will coordinate with and guide the consultant team towards a balanced approach.

17. (Q) *Are there minimum or maximum spending thresholds anticipated for each park?*

(A) Existing funding allocations shown in section 2.7 of the RFQ provide a framework for guidance. Maximum spending thresholds are identified by the TOTAL listed. Minimum thresholds may be best considered by the type of funding allocation listed. For example, O&M Lottery dollars can only be spent to rehabilitate existing facilities, so for Shingle Creek Regional Trail, the consultant may plan that \$600,000 will be spent to fund the replacement

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of existing infrastructure such as trails, play areas, etc. An LCCMR grant will be fully dedicated to environmental and natural resources improvements along the creek corridor.

18. (Q) *Is MPRB open to alternates or additive/deductive bid packages as a cost-control strategy?*

(A) Yes, the MPRB welcomes alternates and additive/deductive bid packages as a cost control strategy.

19. (Q) *To what degree is the consultant expected to revise design recommendation/elements of the 2019 Service area parks plan?*

(A) The consultant should assess the 2019 NSAMP for applicability in relation to current existing site conditions, funding and scope to determine appropriateness towards improvements at this point in time. Some locations within the project area have had work completed since the 2019 NSAMP, some infrastructure may have aged towards priority for replacement, community needs/preferences may have shifted or efficiencies may be identified in choosing not to relocate certain infrastructure. An existing conditions assessment should consider the NSAMP concept plans as policy guidance, but with flexibility to amend with justification.

20. (Q) *Will MPRB lead agency coordination with LCCMR, Met Council, or watershed agencies?*

(A) Yes, the MPRB will serve as primary point of contact and lead for agency coordination and communication. The Consultant should plan to attend coordination meetings, prepare materials for coordination and discussion purposes and participate in technical conversations.

21. (Q) *Which elements are most likely to advance to 2027 construction?*

(A) It is not yet known which elements might be likely to advance to 2027 construction, though such may be determined if specific and self-contained scopes of work present an efficiency warranting. For example, if City plans to disturb a segment of creek corridor to complete utility or stormwater infrastructure in 2027, it may be sensible to collaborate to complete improvements and restoration in concert. The consultant team should plan to participate in identifying potential efficiencies and working fluidly and flexibly as design advances and agency coordination occurs.

22. (Q) *Defining "best value" - How does MPRB weigh innovation versus predictability and risk management?*

(A) The MPRB welcomes and aims to achieve balance in innovation and tradition; innovation should be purposeful, enhance efficiencies and manage risk while respecting budgetary and operational considerations. The nature of this project will require flexibility and fluidity grounded in a strong knowledge of navigating MPRB processes and procedures.

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23. *(Q) Is a public artist needed on the team? Are the bridges the primary focus of public art?*

(A) A public artist is not necessary to be included on the team.

24. *(Q) Is a skate park consultant needed as part of the team, or will MPRB contract separately should skate park improvements be deemed the priority at Creekview Neighborhood Park?*

(A) At this time, it is not yet known if a skate park will be included in the scope. Should a skate park consultant be determined necessary, such can be facilitated. The MPRB would anticipate the consultant will coordinate and collaborate with a skate park consultant in such instance.

25. *(Q) Can you confirm there are no upgrades intended for the wading pools that would need an aquatics consultant?*

(A) At this time it is not yet known if wading pool upgrades will be included in the scope. Should such updates become a defined component of the scope, and an aquatics consultant necessary, such can be facilitated. The MPRB would anticipate the consultant will coordinate and collaborate with an aquatic consultant in such instance.

26. *(Q) Please confirm there is not a need for an architectural consultant.*

(A) There is not a requirement or defined need for an architectural consultant. Creekview Park shows two proposed picnic/gathering shelters, however it is unconfirmed at this time shelters will be included in the scope. An architectural and structural consultant may need to be added on a case by case basis.

27. *(Q) Does the City of MPLS have their own consultant for the potential stormwater/creek restoration work, or is the selected consulting team doing the design work for these improvements?*

(A) The MPRB anticipates City of Minneapolis Public Works staff would likely design their own infrastructure repair/replacement work and retain responsibility for implementation of their work. The MPRB-selected consulting team should plan to address design and implementation for MPRB-related stormwater / creek restoration work within the scope of this RFQ. At a minimum, multi-agency collaboration and coordination from design through construction will be critical in these areas.

28. *(Q) Please confirm that the selected consultant for this project will have access to the construction documents for the proposed fastpitch softball field. Will the fastpitch softball field in Creekview Neighborhood Park eliminate the existing playground to add a proper outfield?*

(A) *Yes, the selected consultant will have access to the construction documents for the proposed fastpitch softball field. It is not anticipated that the existing playground would be eliminated*

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*to add the field; the priority fastpitch field identified in this RFQ is anticipated to be located at the existing diamond, in the southern vicinity of the park on the south side of the creek.*

29. (Q) *Please note whether consultant attendance at engagement events will be necessary, or if the consultant will only be responsible for providing digital files (boards, handouts, presentations etc.) to support engagement.*

(A) The consultant should also plan to attend / staff community engagement events along with MPRB staff.

30. (Q) *The NSAMP Regional Park Plan for Shingle Creek Regional Trail indicates modifications past Webber Park to the North Mississippi River Regional Trail. Can you please confirm the limit of this project to the southeast?*

(A) At this time the MPRB anticipates the extent may likely be 47<sup>th</sup> and Humbolt, however trail and creek conditions influencing scope could require some inclusion beyond this extent. In addition, a geographically proximate MPRB project underway for North Mississippi Regional Park may provide insight on adjacencies and opportunities/constraints.

**GENERAL INSTRUCTIONS**

This Addendum constitutes an integral part of the RFQ and is to be read in conjunction with the RFQ. Unless specifically changed by this Addendum, all other requirements and provisions of the RFQ remain unchanged. It is the responsibility of all Proposers to conform to this Addendum and modify their proposals accordingly.