

Community Engagement Assessment

Please fill out this form if your project, program, or initiative includes community engagement. All Community Engagement Assessments should be filed as Petitions and Communications with the MPRB Board of Commissioners and submitted to the MPRB Engagement Portal on SharePoint.

Staff Lead: Andy Schilling

Division/Department: Design and Project Management

Level of Engagement: Consult

Project, Program, or Initiative Name: Fuller Park Site Improvements

Project Description (100 words recommended):

The Fuller Park Site Improvements project will focus on implementing park master plan features per the adopted Southwest Service Area Master Plan. Like other consult level engagement projects, the project will include staff and community engagement to identify, prioritize, and develop park improvements that will then be constructed to complete the implementation of new or improved park amenities.

There are baseline improvements and phasing that have been identified by MPRB staff to ensure ADA accessibility updates occur that can support park features and activities, and input on the condition and operability of existing amenities including wading pool, court, playground, field area, trails and gathering spaces, and exterior-accessed restrooms. With exception of the exterior-accessed restrooms, the recreation center is not considered for improvements with the available funding.

Review the criteria to determine the level of engagement that your program, project, or initiative falls under. Provide an explanation of how your project meets the criteria in the Justification section below.

Level of Engagement	Inform	Consult	Involve	Partner
Engagement Goal	To provide stakeholders with factual, accessible, balanced, and timely information to help them understand the project, program, or initiative.	To obtain stakeholder feedback on project, initiative, or program analysis, alternatives, or decisions.	To work directly with stakeholders throughout the process to ensure that perspectives are consistently understood, considered, and reflected in project, program, or initiative decisions.	To partner with stakeholders in each aspect of decision making in order to develop and implement collaborative project, program, or initiative solutions.
Criteria to Determine Level of Engagement (Which level of engagement best describes your project?)	<ul style="list-style-type: none"> This is a decision that should be based on technical, operational, or safety constraints only. This is a project, program, or initiative that does not result in a change in the type, location, or extent of the current facility or service. 	<ul style="list-style-type: none"> This project takes place in a park that has been master planned. This a new city-wide initiative or program. This is a new public policy or public policy update. The outcome is likely to change based on community input. 	<ul style="list-style-type: none"> This project requires a CAC. This project does not have other policy guidance such as an existing master plan or public policy. 	<ul style="list-style-type: none"> This program, project, or initiative is being developed in partnership with another agency or organization.
MPRB Promise	MPRB will keep you informed.	MPRB will keep you informed, listen to and acknowledge feedback, work to integrate stakeholder feedback into the alternatives, and provide feedback on how public input influenced the decision.	We will work with stakeholders for advice and innovation in formulating solutions and to incorporate recommendations to the extent possible.	The MPRB and partner entity will be accountable to their roles as negotiated in the partnership and regularly evaluate overall success of the partnership.
Examples of project types	Repaving a parking lot, cutting down a tree, beach or swimming pool closures, ADA improvements, rehab	Approved master plan design implementation, city or service area wide program development, public policy development, Participatory Project Scoping	Master plans, any process that includes a formal public body making recommendations.	Jointly owned and/or operated facilities, co-creation, public/private partnership, community led projects.

This engagement grid was adapted from the IAP2 International Federation 2014 Public Participation Spectrum.

Justification (100 words recommended): Please explain how your project meets the criteria in the Engagement Grid on pg. 2. Provide a justification for each criterion corresponding to the Level of Engagement that will guide your project.

Project outcomes will be of park amenities identified the master plan for Fuller Park. Community and staff feedback gathered throughout the project will help to inform the outcome. Updates on the project will be shared at key project milestones along the way.

Community Engagement Plan

Please fill out this form if your project, program, or initiative includes community engagement beyond the “Inform” level. All Community Engagement Plans should be filed as Petitions and Communications with the MPRB Board of Commissioners and submitted to the MPRB Engagement Portal on SharePoint (<https://minneapolisparcs.sharepoint.com/planning/SitePages/Home.aspx>.)

Staff Lead: Andy Schilling

Department or Division: Design and Project Management

Project Name: Fuller Park Site Improvements

Engagement Level: Consult

This plan serves as a guide for the community engagement process for the Fuller Park Site Improvements project. The plan may be modified as circumstance warrants during project duration. Substantial modifications are to be communicated to stakeholders and the MPRB Board of Commissioners.

As required by the Minneapolis Park and Recreation Board Community Engagement Policy, this project requires a Community Engagement Plan because the project falls under the Consult category of community engagement for which MPRB is required to obtain stakeholder feedback on project, initiative, or program analysis, alternatives, or decisions. This CE Plan was used with a GARE Racial Equity Tool Kit framework.

Key Stakeholders should be engaged in the creation of this plan. Please explain who was engaged:

MPRB Staff – Asset Management, Recreation, Operations, Planning, and ADA administrator

Note: Communication with the Tangletown neighborhood association is underway. The CE plan will be updated as formal input is received.

1. Project Description

1a. Project Overview:

The 2024 Capital Improvement Program (CIP) has funding to provide site improvements at Fuller Park, as guided by the Board adopted Southwest Service Area Master Plan which includes a park master plan for Fuller Park. The project will include staff and community engagement develop a design driven by the master plan that will then be constructed to complete the implementation of park improvements.

There are baseline improvements and phasing that have been identified by MPRB staff to ensure ADA accessibility updates occur that can support park features and activities, and input on the condition and operability of existing amenities - wading pool, court, playground, field area, trails and gathering spaces, and exterior-accessed restrooms. With exception of the exterior-accessed restrooms, the recreation center is not considered for improvements with the available funding.

1b. MPRB Outcomes:

- **Goal 1, Strategy 11:** Cultivate long-term relationships with community members, leaders, artists, and community and cultural organizations to inform design, community engagement, and programming of parks
- **Goal 3, Strategy 11:** Design and implement parks that are welcoming, climate resilient, ecologically healthy, playful, beautiful and safe as they age.

1c. Project Timeline:

Spring 2025 – Summer 2025

- Community Engagement and design development

Fall 2025 – Spring 2026

- Design and construction documents

Summer 2026 – Spring 2027

- Construction

1d. Project Funding:

<u>Capital Sources</u>	<u>Amount</u>	<u>Expiration</u>
NPP20	\$789,000.00	n/a
Neighborhood Capital Levy	\$100,000.00	n/a

2. Project Data:

2a. What are the boundaries of the community engagement area?

Tangletown neighborhood and City of Minneapolis

2b. What are the demographics of the community engagement area?

Total Population

Minneapolis	Tangletown neighborhood
426,877	4,643

Age by Percentage of the Population

Age	Minneapolis	Tangletown neighborhood
Under 18 years	19.1%	27.7%
Over 18 years	80.9%	72.3%

Race by Percentage of the Population

Race	Minneapolis	Tangletown neighborhood
American Indian and Alaska Native	3.1%	N/A
Asian	6.7%	N/A
Black or African American	21.6%	10.1%
Native Hawaiian and Other Pacific Islander	0.2%	N/A
White	69.6%	82.5%
Some other race	7.3%	2.2%
Two or more races	7.8%	3.4%

Percentage of the Population that Speaks a Language Other than English at Home

Minneapolis	Tangletown neighborhood
21.0%	N/A

Population with a Disability

Minneapolis	Tangletown neighborhood
11.2%	5.0%

Source: American Community Survey (ACS) 5-year estimates, and Longitudinal Employer-Household Dynamics (LEHD)

2c. List any key findings or excerpts from relevant plans or policies that are informing this project, program or initiative, especially if community was engaged in the policy or plan: *The purpose of community research is to collect data that will best inform specific project decisions or strategic direction and support the policy goals of effective community engagement. Research completed in advance of and during project development may include review of previously completed directives or mandates, activity plans, master plans, community studies, industry trends and historical and demographic data. MPRB staff is responsible for determining the research data necessary to support and document decision-making for a project and building off prior community engaged planning, policy, and design.*

Southwest Service Area Master Plan

The Southwest Service Area Master plan (adopted in 2020) was developed over the course of multiple rounds of community engagement. The feedback in the plan reflects input from both local audiences. Below are a few excerpts related to Fuller park in the plan.

- [Chapter 4 – Park Concept Plans – Fuller Park \(document pages 116-121\)](#)
 - o Location and History
 - o Existing Conditions
 - o Proposed Plans
 - o Community input table – Initial Concepts – Preferred Concept
 - o Cost Estimate
- [Chapter 6 – Implementation \(document Pages 358-3670\)](#)

2d. What are the data gaps? What additional research needs to be done to understand the project stakeholders and project scope?

Some data gaps that will be explored include background information on certain park features. The recent technology systems attack has made finding park feature information harder to retrieve – e.g. age and original manufacturer information of playground, pool shade structures, etc. We are actively working with IT staff to retrieve key data.

This project will also work to deliver ADA accessibility upgrades – those specific upgrades are largely identified but may change over the course of project engagement and design development.

3. Community Engagement:

3a. Identify Project Stakeholders

Project Stakeholder <i>(students, ethnic communities, neighborhood groups, community leaders)</i>	Outreach: How will you reach out to the stakeholder? <i>(i.e. go to parks, neighborhood listserv, engage with cultural media)</i>	Engagement: How will they participate? <i>(i. e. online survey, focus group, community open house, intercept survey)</i>	Reflecting Back: How will stakeholder groups be reflected back to about the project progress or outcomes? <i>(Posted on project website, ribbon cutting, e-blast, site visit, celebration)</i>
Surrounding community and residents	On-site signage, social media, neighborhood newsletter	- Surveys – online and/or intercept - Open house - Community event - Park Pop-Up event - Signage within Rec Center	Project website and GovDelivery

Tangletown neighborhood association	Direct email	- Surveys – online and/or intercept - Neighborhood meeting - Open house - Community events	Direct email, project website and GovDelivery
<i>Cross communication</i> with adjacent neighborhood associations – Kingfield and Lynnhurst associations	Direct email	- Open house (<i>at Fuller</i>) - Community events (<i>within Tangletown neighborhood</i>) - Surveys – <i>online</i>	Direct email, project website and GovDelivery

If needed, describe the outreach, engagement, or reflection methods you will use that are referenced above:

3b. Advisory Committees:

Technical Advisory Committee: This roster is a list of agencies and groups that are on the TAC
N/A

Project Advisory Committee: This roster is a list of MPRB departments and divisions that are on the PAC
Asset Management
Communications and Marketing
Environmental Management
Forestry
Park Police
Recreation Centers and Programs
Strategic Planning

3c. Will a Community Advisory Committee be required for this project, program, or initiative?

No

4. Analysis:

4a. What questions will you be asking community to respond to in your outreach and engagement?

- How do you like to use the park?
- Are there certain park amenities that are more popular than others?

- Are there certain park features that need attention?
- The wading pool continues to operate well according to MPRB staff despite being near its planned effective life. Are there certain desired amenities with the existing wading pool that would improve the experience?
- What aspects of the master plan are important to you?
- How could we best improve the existing gathering space (e.g. between playground and pool).
- How often do you visit Fuller Park? (provide multiple choice options)
- Do you live in the neighborhood?

4b. How will your community engagement outreach, engagement, and methods make MPRB a more equitable system?

There is a lot of slope/elevation within Fuller Park. ADA upgrades will be embedded in the project scope and community engagement plan to make Fuller Park more accessible (whether implemented in this phase or identified for sequencing into future improvements).

There will be multiple ways to provide input during community engagement including in-person and online.

4c. Identify one or more key project milestones when project evaluation will be performed

Concept Plan options – August 2025

Preferred Concept selection – October 2025

5. Evaluation Summary: *To be completed at one or more project milestones as identified in 4c.*

5a. Who was engaged during the process? *(i.e. demographic info from online survey participants, the CAC, and community engagement whenever possible. Refer back to Section 2 in the CE Plan and how your engagement reflects the diversity of the community in the engagement area.)*

5b. How did the engagement inform the project outcome? *(i.e. public tabulation and amendments following a public comment period)*

5c. Please describe any new or innovative engagement methods used during the process:

5d. What recommendations do you have for future engagement around this topic, park, or area?

5e. What, if any, were the unintended outcomes of your CE Plan?

5g. Were there any barriers to successful implementation of your CE Plan?

5h. Were you adequately resourced, including staff support, expertise, and funding?

5i. If applicable, how can this project, program, or initiative, or MPRB continue to partner and deepen relationships with underrepresented communities?