

Minneapolis Park and Recreation Board
Regular Meeting

Public Service Center, Rm 350
Minneapolis, MN 55411
www.minneapolisparke.org

~ Agenda ~

Tuesday, December 10, 2024 - 6:05 PM

6:05 pm Public hearing of the proposed 2025 budget and tax levy

Room 350, Public Service Center 250 S. 4th St., Minneapolis, MN 55415

Watch the public hearing:

Online at City Council TV <https://www.minneapolismn.gov/counciltv>

or the City's YouTube Channel <https://www.youtube.com/cityofminneapolis>

Following Public Hearing

City Hall Room 1A – Enter building through 4th street entrance.

President

President Meg Forney

Vice President

Vice President Cathy Abene

Commissioners

Commissioner District 3 Becky Alper

Commissioner District 1 Billy Menz

Commissioner District 5 Steffanie Musich

Commissioner At Large Tom Olsen

Commissioner At Large Charles Rucker

Commissioner District 4 Elizabeth Shaffer

Commissioner District 2 Becka Thompson

I. CALL TO ORDER

II. APPROVAL OF AGENDA

II.1.

APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IX. REPORTS OF STANDING COMMITTEES

IX.B. Administration and Finance Committee

IX.B.1 Resolution 2024-267

RESOLUTION SETTING THE 2025 TAX LEVY FOR THE PARK MUSEUM FUND

IX.B.2 Resolution 2024-268

RESOLUTION SETTING THE 2025 PARK MUSEUM BUDGET

IX.B.3 Resolution 2024-269

RESOLUTION SETTING THE 2025 TAX LEVY FOR THE MINNEAPOLIS PARK AND RECREATION BOARD

IX.B.4 Resolution 2024-270

RESOLUTION ADOPTING THE 2025-26 MINNEAPOLIS PARK AND RECREATION BOARD BUDGET

IX.B.5 Resolution 2024-271

RESOLUTION REQUESTING THE BOARD OF ESTIMATE AND TAXATION TO INCUR INDEBTEDNESS AND ISSUE AND SELL CITY OF MINNEAPOLIS BONDS IN THE AMOUNT OF \$12,691,000 FOR CERTAIN PURPOSES OTHER THAN THE PURCHASE OF PUBLIC UTILITIES

IX.B.6 Resolution 2024-272

RESOLUTION REQUESTING THE BOARD OF ESTIMATE AND TAXATION TO INCUR INDEBTEDNESS AND ISSUE AND SELL CITY OF MINNEAPOLIS BONDS IN THE AMOUNT OF \$1,200,000 THE PROCEEDS OF WHICH ARE TO BE USED FOR THE DISEASED TREE REMOVAL PROGRAM

IX.B.7

Resolution 2024-273

RESOLUTION AUTHORIZING CONTRACT WITH IDX FOR INCIDENT RESPONSE SERVICES
RELATED TO A DATA BREACH WHICH OCCURRED ON NOVEMBER 20, 2024

XIV. ADJOURNMENT



2024 - 267

RESOLUTION SETTING THE 2025 TAX LEVY FOR THE PARK MUSEUM FUND

Whereas, The Minneapolis Park and Recreation Board has established a Park Museum Fund per Minnesota Statute 450.25; and

Whereas, The Minneapolis Park and Recreation Board approves an annual tax levy for the Park Museum Fund; and Whereas, This resolution is supported in Parks for All, the MPRB's Comprehensive Plan 2021 – 2036, which sets the goal "09. Operate a financially sustainable enterprise;"

RESOLVED, That the Commissioners of the Minneapolis Park and Recreation Board hereby levies upon all the taxable property of the County of Hennepin, for the year 2025, a tax of 0.00846 percent of market value for the purpose specified in the Charter of the City of Minneapolis and pursuant to the provisions of Chapter 450.25 of Minnesota Statutes, as amended; and

RESOLVED, That the Minneapolis Park and Recreation Board direct the Secretary of the Board to transmit this resolution and levy to the County Auditor of Hennepin County, Minnesota.



TO: Administration & Finance Committee

FROM: Jennifer Ringold, Deputy Superintendent

DATE: December 4, 2024

SUBJECT: RESOLUTION SETTING THE 2025 TAX LEVY FOR THE PARK MUSEUM FUND

BACKGROUND

The Minneapolis Park and Recreation Board by Minnesota Statute levies a property tax on all Hennepin County properties for the purpose of funding a museum of art. The statute sets the levy at 0.00846 percent of market value. The market value-based levy is calculated using the previous year's property valuations.

RECOMMENDATION

The Superintendent recommends that the Board approve the 2025 tax levy for the Park Museum Fund.

This action is supported by the following goal and strategy statements in the Parks for All, the MPRB Comprehensive Plan 2021-2036.

This action is supported by the following elements of Parks for All, the MPRB Comprehensive Plan 2021-2036:

Goal 9: Operate a financially sustainable enterprise

Strategy 6: Diversify funding streams to leverage existing funding with grants, site-specific revenue generations, sponsorship, and public/private partnerships through an equity lens.

Jbr 12.4.2024



2024-268

RESOLUTION SETTING THE 2025 PARK MUSEUM BUDGET

Whereas, The Minneapolis Park and Recreation Board approves an annual budget for the Park Museum Fund; and

Whereas, The Minneapolis Park and Recreation Board serves as a pass through to the Minneapolis Institute of Arts; and

Whereas, This resolution is supported in Parks for All, the MPRB's Comprehensive Plan 2021 – 2036, which sets the goal "09. Operate a financially sustainable enterprise;"

RESOLVED, The Commissioners of the Minneapolis Park and Recreation Board adopt the following and appropriate as the 2025 Park Museum pass through budget for the Minneapolis Institute of Arts:

Special Revenue Fund

Park Museum

\$20,757,589; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.



TO: Administration & Finance Committee

FROM: Jennifer Ringold, Deputy Superintendent

DATE: December 4, 2024

SUBJECT: RESOLUTION ADOPTING THE 2025 PARK MUSEUM BUDGET

BACKGROUND

The Minneapolis Park and Recreation Board by Minnesota Statute levies a property tax on all Hennepin County properties for the purpose of funding a museum of art. Agreements between the Minneapolis Park and Recreation Board and the Minneapolis Institute of Arts have been in existence since 1911 and provide for the operations of the art museum and the allocation of this funding to the Institute.

The tax levy revenues are deposited to the Park Museum Fund with the Minneapolis Park and Recreation Board each year. When the revenue is received the Park Board issues a check to the Minneapolis Institute of Arts.

The statute sets the levy at 0.00846 percent of market value. Market value-based levies are calculated using previous year's property valuations. Hennepin County used 2024 certified market values to calculate the 2025 levy limit for the Park Museum Fund.

RECOMMENDATION

The Superintendent recommends that the Board approve the 2025 budget for the Park Museum Fund.

This action is supported by the following elements of Parks for All, the MPRB Comprehensive Plan 2021-2036:

Goal 9: Operate a financially sustainable enterprise

Strategy 6: Diversify funding streams to leverage existing funding with grants, site-specific revenue generations, sponsorship, and public/private partnerships through an equity lens.

Jbr 12.4.2024



2024-269

RESOLUTION SETTING THE 2025 TAX LEVY FOR THE MINNEAPOLIS PARK AND RECREATION BOARD

Whereas, The Minneapolis Park and Recreation Board (MPRB) is the steward of the Minneapolis Parks system;

Whereas, The MPRB approves an annual property tax levy within the maximum set by the Board of Estimate and Taxation;

Whereas, The MPRB requested the Board of Estimate and Taxation set the maximum certified property tax levy at an increase of 9.94 percent from 2024, to be allocated to the Park and Recreation Levy in the amount of \$90,872,000;

Whereas, The Board of Estimate and Taxation set the 2025 maximum property tax levy for the MPRB at \$89,488,432, an 8.27 percent increase, on September 18, 2024;

Whereas, The Superintendent's Recommended 2025 Budget includes the 2025 Park & Recreation tax levy amount of \$89,488,432;

Whereas, The Commissioners have considered and provided input into the 2025 property tax levy and received public comment on said levy; and

Whereas, This resolution is supported in Parks for All, the MPRB's Comprehensive Plan 2021 – 2036, which sets the Goal "09. Operate a financially sustainable enterprise;"

RESOLVED, That the Commissioners of the Minneapolis Park and Recreation Board certify and levy the following amount upon all the taxable property of the City of Minneapolis, for the year 2025:

CERTIFIED LEVY AMOUNT

Park and Recreation \$89,488,432; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.



TO: Administration & Finance Committee

FROM: Jennifer Ringold, Deputy Superintendent

DATE: December 4, 2024

SUBJECT: RESOLUTION SETTING THE 2025 TAX LEVY FOR THE MINNEAPOLIS PARK AND RECREATION BOARD

BACKGROUND

The Minneapolis Park and Recreation Board approves an annual property tax levy amount upon all the taxable property of the City of Minneapolis. The annual property tax levy amount cannot exceed the maximum limit set by the Board of Estimate and Taxation. On August 7, 2024 the Board requested the Board of Estimate and Taxation set the maximum property tax levy for the 2025 budget at \$90,872,000, a 9.94 percent increase from 2024. On September 18, 2024, the Board of Estimate and Taxation set the maximum property tax levy increase for the Minneapolis Park and Recreation Board at \$89,488,432. The Superintendent’s Recommended 2025 Budget includes the property tax levy amount of \$89,488,432, a property tax levy increase of 8.27 percent.

| | 2024 | 2025 | % Change |
|--------------------------|------------|------------|----------|
| Park and Recreation Levy | 82,652,380 | 89,488,432 | 8.27% |

RECOMMENDATION

The Superintendent recommends that the Board adopt and certify a Park & Recreation property tax levy amount of \$89,488,432

This action is supported by the following elements of Parks for All, the MPRB Comprehensive Plan 2021-2036:

Goal 9: Operate a financially sustainable enterprise

Strategy 6: Diversify funding streams to leverage existing funding with grants, site-specific revenue generations, sponsorship, and public/private partnerships through an equity lens.

Jbr 12.4.2024



Resolution 2024-270

RESOLUTION ADOPTING THE 2025-26 MINNEAPOLIS PARK AND RECREATION BOARD BUDGET

Whereas, The Minneapolis Park and Recreation Board (MPRB) is the steward of Minneapolis Parks system;

Whereas, The Board of Commissioners adopts the Minneapolis Park and Recreation Board's annual budget;

Whereas, This budget is supported in Parks for All, the MPRB's Comprehensive Plan 2021 – 2036, which sets the goal "09. Operate a financially sustainable enterprise;" and

Whereas, The Board of Commissioners have considered and provided input into the Superintendent's Recommended 2025-26 Budget and received public comment on said budget;

RESOLVED, That the Board of Commissioners adopt the following and appropriate as the 2025 operating budget for the MPRB:

Governmental Funds

| | |
|---------------------|---------------|
| Park and Recreation | \$108,706,976 |
|---------------------|---------------|

Proprietary Funds

| | |
|----------------------------|--------------|
| Park Enterprise Operations | \$16,379,076 |
|----------------------------|--------------|

| | |
|---------------------------------------|-------------|
| Park Stormwater Enterprise Operations | \$1,356,278 |
|---------------------------------------|-------------|

| | |
|--|-------------|
| Park Mobile Equipment/Information Technology | \$9,875,611 |
|--|-------------|

| | |
|---------------------|--------------|
| Park Self-Insurance | \$2,089,975; |
|---------------------|--------------|

RESOLVED, That the Board of Commissioners adopt the Superintendent's Recommended 2025 Budget and approve the Superintendent's Recommended 2026 Budget Plan;

RESOLVED, That the Board of Commissioners adopt the MPRB 2025 Fee Schedule and approve the 2026 Fee Schedule plan as shown in the appendix of the Superintendent's Recommended 2025-26 Budget;



RESOLVED, That the Board of Commissioners adopt the MPRB 2025 to 2030 Capital Improvement Program as shown in the Capital Projects section of the Superintendent's Recommended 2025-26 Budget as amended;

ACTION, Amend the MPRB 2025-2030 Capital Improvement Plan:

- Allocate up to \$6,000 in 2025 from the Kenwood neighborhood portion of the Dibble-Hornstein Parkland Dedication Fund to East Cedar Beach performance and event lawn in Chain of Lakes Regional Park
- Modify Parks and Trails allocations for Central Mississippi Riverfront Regional Park to be:
 - \$248,000 in 2025 for Nicollet Island Pavilion Rehabilitation
 - \$460,000 in 2026 for Nicollet Island Pavilion Rehabilitation
 - \$660,000 in 2025 for Plan Implementation (to be used for Graco/Boom Underpass and Water Works re-envisioning)
 - \$92,000 in 2026 for Plan Implementation
- Shift \$200,000 of the Parks and Trails allocation to Nokomis-Hiawatha Regional Park from 2025 to 2026

RESOLVED, That the Board of Commissioners adopt the MPRB 2025 to 2030 Enterprise Fund Capital Improvement Program as shown in the Enterprise Fund section of the Superintendent's Recommended 2025-26 Budget; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.



TO: Administration & Finance Committee

FROM: Jennifer Ringold, Deputy Superintendent

DATE: 12/4/2024

SUBJECT: RESOLUTION ADOPTING THE 2025-26 MINNEAPOLIS PARK AND RECREATION BOARD BUDGET

BACKGROUND

Through the passage of this resolution, the Minneapolis Park and Recreation Board (MPRB) will complete the first development phase of the MPRB's new two-year budget process.

1. The Superintendent recommends, and the Board approves, an annual budget each year.
2. 2025 budget amounts will be appropriated and 2026 planned budget amounts will be approved by the Board.
3. In typical supplemental years, the MPRB will focus on re-forecasting revenues and assessing performance data.
4. 2026 planned amounts in this budget will be the basis for the development of the 2026 supplemental budget.

The MPRB began the 2025-26 budget process with budget retreats held in April and May and will conclude the process with the adoption of the 2025 Annual Budget and approval of the 2026 Budget plan on December 10, 2024. The Superintendent's Recommended 2025 Budget and 2026 Budget Plan were presented to the Board of Commissioners on October 23, 2024. The Commissioners have considered and provided input on the recommended budget at Board meetings held November 6 and November 20. Public comments were also received by the Commissioners at these meetings. The Administration and Finance Committee, at its meeting on December 4, 2024, will consider the Superintendent's Recommended 2025 Budget and 2026 Budget Plan, and move the budget forward for adoption at the Special Meeting of the Full Board to be held at Minneapolis Public Service Center on December 10, 2024.

December 4, Administration & Finance Committee Approval of 2025 Annual Budget and 2026 Budget Plan -MPRB Headquarters, 2117 West River Road, Minneapolis. Comments may be made during 5:30pm regularly scheduled Open Time session. You can also send your comment to Opentime@minneapolis.org by 12:00 pm on the day of the Board meeting.

December 10, Public Hearing and Board Adoption of 2025 Annual Budget and Approval of 2026 Budget Plan – City of Minneapolis public hearing on 2025 tax levy and 2025 Budget, Public Service Center, Room 350, 250 South 4th Street, Minneapolis, at 6:05pm.



RECOMMENDATION

The Superintendent recommends the Board of Commissioners adopt the Minneapolis Park and Recreation Board 2025 Annual Budget, the 2025-2030 Capital Improvement Program, the 2025-2030 Enterprise Fund Capital Improvement Program, and the MPRB 2025 Fee Schedule. The Superintendent further recommends the Board of Commissioners approve the Minneapolis Park and Recreation Board 2026 Budget Plan and 2026 Fee Schedule Plan.

This action is also supported by the following elements of Parks for All, the MPRB Comprehensive Plan 2021-2036:

Goal 9: Operate a financially sustainable enterprise

Strategy 8: Create flexible funding and budgeting that always prioritizes core aspects of the agency and supports innovation and expansion.

Jbr 12.4.2024

Per Section 16 of the Minneapolis Park and Recreation Board Rules of the Board, amendments and additions to the agenda submitted by the MPRB will be posted by 5 pm the day before the scheduled committee or full-board meeting of the Board of Commissioners.

From: Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Sent: Tuesday, November 26, 2024 10:15 AM
To: Menz, Billy C. <BMenz@minneapolisparcs.org>; Forney, Meg A. <MForney@minneapolisparcs.org>; Thompson, Becka R. <bthompson@minneapolisparcs.org>; Bangoura, Al K. <ABangoura@minneapolisparcs.org>
Cc: Wiseman, Juli M. <JWiseman@minneapolisparcs.org>; Goodrich, John T. <JGoodrich@minneapolisparcs.org>
Subject: RE: Amendments working on

Thank you. We will include these with the agenda that posts tomorrow. Best, jbr

Jennifer B. Ringold

Deputy Superintendent and Board Secretary | [Minneapolis Park & Recreation Board](#) | 2117 West River Rd. Minneapolis, MN 55411 | O: 612-230-6464 | C: 612-516-0727

From: Menz, Billy C. <BMenz@minneapolisparcs.org>
Sent: Tuesday, November 26, 2024 8:47 AM
To: Forney, Meg A. <MForney@minneapolisparcs.org>; Thompson, Becka R. <bthompson@minneapolisparcs.org>; Bangoura, Al K. <ABangoura@minneapolisparcs.org>; Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Subject: Fw: Amendments working on

Hello Superintendent Bangoura, President Forney, Chair Thompson and Secretary Ringold. Please include the 3 amendments below on the Admin and Finance Committee item with the proposed budget. I hope this is the correct process to get these amendments on the agenda. I will make sure to submit my equity document that supplements budget change requests before the Dec. 4 meeting. Thank you for your consideration.

Amendment 1

I propose we adjust the budget presented by removing the \$100,000 increase in legal fees and direct that amount to the Indigenous Parks Liaison work to increase that item from \$50,000 to \$150,000. The increase in funding would go towards creating a full time position for this work, assisting the Board towards an acknowledgement or relationship statement, provide financial and staff support to the work of the newly formed Indigenous Parks Council, and help the Board and MPRB explore restructuring options that could include an indigenous designated Board seat or other options developed in coordination with staff and the Indigenous Parks Council.

Amendment 2

I propose we use the estimated parking rate increase revenue of \$40,000 at Parade Stadium to install one or two parking meter pay stations at Parade Ice Garde and adjust the rates for 2026 to \$1 an hour at both Parade Stadium and Parade Ice Garden. This new rate would not change the proposed increase in student pass rates for Blake School and with

this change MPRB would offer an affordable Parade Facility parking permit to all Minneapolis Hockey, MPRB Hockey, MPRB Baseball, Augsburg Baseball, and MPS eligible employees at a reduced or contracted rate to ensure we are primarily collecting additional parking revenue at these facilities from visitors outside of Minneapolis similar to efforts in other popular MPRB destinations.

Amendment 3

I propose we increase the annual contribution to the Field Rehabilitation Fund in NPP20 from \$200,000 to \$400,000 by taking 20% of the NPP Playground Fund annually and using staff direction to find small adjustments or cost savings within individual park master plan implementations annually in NPP20 from each of the six MPRB districts. This amendment helps ensure our fields are cared for as assets similar to our playgrounds, wading pools or other assets included consistently in the use of NPP20 funds. This amendment is not intended to limit the ability of MPRB to continue building this rehab fund using external partner dollars and philanthropic funds to annually maintain our athletic facilities and fields. This funding increase is still not sufficient to the annual needs of the fields and facilities, but it helps us create equitable spaces for female, differently abled, and elderly athletes in the MPRB and demonstrates to the philanthropic and athletic communities that we are committed to providing, maintaining and updating our facilities that ensures safety, playability and accessibility.

Thank you for considering these amendments to the presented budget.

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Per Section 16 of the Minneapolis Park and Recreation Board Rules of the Board, amendments and additions to the agenda submitted by the MPRB will be posted by 5 pm the day before the scheduled committee or full-board meeting of the Board of Commissioners.

From: Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Sent: Tuesday, November 26, 2024 12:38 PM
To: Shaffer, Elizabeth A. <EShaffer@minneapolisparcs.org>
Cc: Thompson, Becka R. <bthompson@minneapolisparcs.org>; Forney, Meg A. <MForney@minneapolisparcs.org>; Wiseman, Juli M. <JWiseman@minneapolisparcs.org>; Bangoura, Al K. <ABangoura@minneapolisparcs.org>; Goodrich, John T. <JGoodrich@minneapolisparcs.org>
Subject: FW: 2025 Budget Amendment

Thank you. We will include this amendment with the agenda when it posts tomorrow. Best, jbr

Jennifer B. Ringold

Deputy Superintendent and Board Secretary | [Minneapolis Park & Recreation Board](#) | 2117 West River Rd. Minneapolis, MN 55411 | O: 612-230-6464 | C: 612-516-0727

From: Shaffer, Elizabeth A. <EShaffer@minneapolisparcs.org>
Sent: Tuesday, November 26, 2024 11:26 AM
To: Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Cc: Bangoura, Al K. <ABangoura@minneapolisparcs.org>; Wiseman, Juli M. <JWiseman@minneapolisparcs.org>; Forney, Meg A. <MForney@minneapolisparcs.org>
Subject: 2025 Budget Amendment

Hello Deputy Superintendent Ringold,

I would like to include this amendment for board consideration on December 4th in the Administration and Finance Committee meeting. Please let me know if there are any edits you would suggest.

Thank you,

Elizabeth Shaffer
Commissioner, District 4
Minneapolis Park and Recreation Board
m: 612-791-3701
eshaffer@minneapolisparcs.org

2025 Budget Amendment

Whereas, The MPRB 2025-2026 budget includes impact to the general public through a property tax increase, MPRB fee increases and service levels reductions;

Whereas, The MPRB 2025-2026 budget includes no impact to MPRB staffing levels and includes some increases in staffing;

Whereas, The 2025 MPRB budget contains a roughly \$483,932 shortfall in youth funding which is being covered by eliminating the Operations and Facilities line item and the Park Land Acquisition Fund;

Whereas, The purchase of \$155,000 of new equipment for Graco Park is also being funded from the Operations and Facilities line item in 2025;

Whereas, Eliminating the Operations and Facilities line item “would potentially slow upgrades to facilities that have demonstrated operational inefficiencies and lack suitable accommodations for employees” (Director Wiseman, 10/23 Budget Presentation);

Whereas, 3.0 FTE Youth Programming Specialist positions are currently unfilled and vacant;

Whereas, Graco Park can utilize currently owned equipment for park maintenance;

Resolved, Shift the Graco Park equipment purchase in 2025 to the 2026 Graco Park system equity investment levy request and decrease the capital outlay of the General Fund 2025 budget by \$155,000;

Resolved, Support the youth funding gap by un-funding 3.0 FTE Youth Program Specialists as they have not been hired and will present no reduction of services to youth programming AND decreasing General Fund wages and fringe by \$208,326 with plans to restore in 2027 when youth levy is complete.

Resolved, Amend the MPRB 2025-2030 CIP to restore the Operations and Facilities line-item to \$363,326 for 2025.

**Minneapolis Parks and Recreation Board
2024 Budget Development
Commissioner Amendment Form**

Commissioner(s):
Date:

| | | Description of Amendment | Strategic Direction/ Performance Goal/Strategy/ Budget Action | Amount |
|-------------------------|--|--|---|------------|
| Addition | | Restore Operations and Facilities funding for 2025 Budget - See attached Amendment | | \$363,326 |
| Addition | | | | |
| Addition | | | | |
| Decrease/Funding Source | | Delay Graco equipment purchase to 2026 Levy Request | | -\$155,000 |
| Decrease/Funding Source | | Redirect funding of 3.0 FTE Youth Programming Vacant Positions | | -\$208,326 |
| Decrease/Funding Source | | | | |

Amendment Explanation:

Whereas, The MPRB 2025-2026 budget includes impact to the general public through a property tax increase, MPRB fee increases and service levels reductions;

Whereas, The MPRB 2025-2026 budget includes no impact to MPRB staffing levels and includes some increases in staffing;

Whereas, The 2025 MPRB budget contains a roughly \$483,932 shortfall in youth funding which is being covered by eliminating the Operations and Facilities line item and the Park Land Acquisition Fund;

Whereas, The purchase of \$155,000 of new equipment for Graco Park is also being funded from the Operations and Facilities line item in 2025;

Whereas, Eliminating the Operations and Facilities line item “would potentially slow upgrades to facilities that have demonstrated operational inefficiencies and lack suitable accommodations for employees” (Director Wiseman, 10/23 Budget Presentation);

Whereas, 3.0 FTE Youth Programming Specialists positions are currently unfilled and vacant;

Whereas, Graco Park can utilize currently owned equipment for park maintenance;

Resolved, Shift the Graco Park equipment purchase in 2025 to the 2026 Graco Park system equity investment levy request and decrease the capital outlay of the General Fund 2025 budget by \$155,000;

Resolved, Support the youth funding gap by un-funding 3.0 FTE Youth Program Specialists as they have not been hired and will present no reduction of services to youth programming AND decreasing General Fund wages and fringe by \$208,326 with plans to reinstate funding in 2027 when youth levy is completed;

Who in the community or within the organization will benefit or be burdened by this proposal?

Benefit: All MPRB employees, maintaining workplace facility standards

Burden: None, the programming specialists are vacant positions

What directive/s, if any, will you give the Superintendent to ensure that staff will address impacts (including unintended consequences) on equity?

There are no unintended consequences to youth programming as these positions are not currently filled.

In current proposed amendment, the Operations and Facilities funding is NOT protected in 2026. The board of commissioners would need to amend the 2026 supplemental budget to keep these positions unfunded and continue to protect the Operations and Facilities line item.

How & when will you engage and communicate with stakeholders if this amendment is adopted and was initiated due to constituent feedback?

This amendment will be posted publicly Dec. 4th and I will be communicating this work through my commissioner newsletter. Residents do not support neglecting our asset maintenance responsibilities - whether they be facilities used primarily by the public or those used by employees. It is good budgeting practice to cut funding in the categories of shortfall versus taking from other non-related line items....particularly when the positions are already open and the money could be spent directly on needed facility maintenance.

What directive/s, if any, will you give the Superintendent to ensure that staff responsible to execute this amendment are held accountable, communicate, and evaluate results? What Board communication/reports, if any, will be required?

No board reports required. Commissioners will be informed as upgrades using the available Operations and Facilities dollars are planned in 2025.

Per Section 16 of the Minneapolis Park and Recreation Board Rules of the Board, amendments and additions to the agenda submitted by the MPRB will be posted by 5 pm the day before the scheduled committee or full-board meeting of the Board of Commissioners.

Recommended CIP Amendments

ACTION, Amend the MPRB 2025-2030 Capital Improvement Plan:

1. Allocate up to \$6,000 in 2025 from the Kenwood neighborhood portion of the Dibble-Hornstein Parkland Dedication Fund to East Cedar Beach performance and event lawn in Chain of Lakes Regional Park
2. Modify Parks and Trails allocations for Central Mississippi Riverfront Regional Park to be:
 1. \$248,000 in 2025 for Nicollet Island Pavilion Rehabilitation
 2. \$460,000 in 2026 for Nicollet Island Pavilion Rehabilitation
 3. \$660,000 in 2025 for Plan Implementation (*to be used for Graco/Boom Underpass and Water Works re-envisioning*)
 4. \$92,000 in 2026 for Plan Implementation
3. Shift \$200,000 of the Parks and Trails allocation to Nokomis-Hiawatha Regional Park from 2025 to 2026

Commissioner 2025 Budget Questions - November 6, 2024

| Question # | Commissioner | Question | Fund | Division | Budget Book Page # / Document | Attachment | Staff Response |
|------------|--------------|--|------|----------|-------------------------------|------------|--|
| 1 | STAFF | Proposed amendment from Strategic Planning related to East Cedar Beach | CIP | Planning | | n/a | Asset Management staff were able to implement a new performance and event lawn at East Cedar Beach in an economical way, as part of a project primarily focused on Loring Park. Staff recommends funding this work through the Dibble-Hornstein Parkland Dedication Fund. This new park feature is included in the MPRB Plan for Cedar-Isles and has high community support. Exact amendment language will be provided along with the final budget resolution. |
| 2 | STAFF | Proposed amendment from Strategic Planning related to funding for the Graco / Boom Island Underpass | CIP | Planning | | n/a | Planning staff continue to seek ways to close a funding gap for implementation of the Graco Park / Boom Island underpass, for which a construction contract will soon be approved. In order to accomplish both this project and the Nicollet Island Pavilion renovation, staff is proposing a revision of the Central Mississippi Riverfront Regional Park funding originally proposed in the CIP. This new funding mix will allow both projects to advance on their correct timelines. Exact amendment language will be provided along with the final budget resolution, and will reflect both this amendment and item #3 on this list. |
| 3 | STAFF | Proposed amendment from Strategic Planning related to MPRB's involvement in planning for the St. Anthony Falls area in collaboration with Owamniyomni Okhodayapi | CIP | Planning | | n/a | MPRB's ongoing work with the Indigenous-led O.O. organization will necessitate a re-envisioning of "Water Works Phase 2" also known as the riverside portion of Water Works Park. Regional funding is necessary to support a portion of the schematic design process for MPRB Lands, to ensure a seamless vision for the riverfront. Staff proposes to shift \$200,000 from Nokomis-Hiawatha Regional Park to Central Mississippi in 2025, then make an equivalent shift the other direction in 2026. Each of these two parks will see the same overall funding allocated, but this change recognizes the real project timelines of these projects. Exact amendment language will be provided along with the final budget resolution, and will reflect both this amendment and item #2 on this list. |

Per Section 16 of the Minneapolis Park and Recreation Board Rules of the Board, amendments and additions to the agenda submitted by the MPRB will be posted by 5 pm the day before the scheduled committee or full-board meeting of the Board of Commissioners.

From: Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Sent: Friday, December 6, 2024 12:04 PM
To: Shaffer, Elizabeth A. <EShaffer@minneapolisparcs.org>
Cc: Goodrich, John T. <JGoodrich@minneapolisparcs.org>; Forney, Meg A. <MForney@minneapolisparcs.org>; Bangoura, Al K. <ABangoura@minneapolisparcs.org>; Wiseman, Juli M. <JWiseman@minneapolisparcs.org>
Subject: FW: updated budget amendment for posting

Com Shaffer, we will include these in today's board packet.

Jennifer B. Ringold

Deputy Superintendent and Board Secretary | [Minneapolis Park & Recreation Board](#) | 2117 West River Rd. Minneapolis, MN 55411 | O: 612-230-6464 | C: 612-516-0727

From: Shaffer, Elizabeth A. <EShaffer@minneapolisparcs.org>
Sent: Friday, December 6, 2024 11:52 AM
To: Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Cc: Goodrich, John T. <JGoodrich@minneapolisparcs.org>; Forney, Meg A. <MForney@minneapolisparcs.org>
Subject: updated budget amendment for posting

Hello Deputy Super. Ringold,

I have attached my updated budget resolution and equity worksheet for posting. Changes in the resolution are listed in red.

Asst Super. Schroeder has reviewed these changes for accuracy.

Thank you,

Elizabeth Shaffer
Commissioner, District 4
Minneapolis Park and Recreation Board
m: 612-791-3701
eshaffer@minneapolisparcs.org

2025 Budget Amendment with Supporting Appendix A

Whereas, The MPRB 2025-2026 budget includes impact to the general public through a property tax increase, MPRB fee increases and service levels reductions;

Whereas, The MPRB 2025-2026 budget includes no impact to MPRB staffing levels and includes some increases in staffing;

Whereas, The 2025 MPRB budget contains a roughly \$483,932 shortfall in youth funding which is being covered by eliminating the Operations and Facilities line item and the Park Land Acquisition Fund;

Whereas, The purchase of \$155,000 of new equipment for Graco Park is also being funded from the Operations and Facilities line item in 2025;

Whereas, 6.0 FTE Youth Programming Specialist positions are currently unfilled and vacant;

Whereas, Graco Park can utilize currently owned equipment for park maintenance;

Whereas, The proposed 2025 budget reduces the Sidewalks and Pavement Rehab CIP line item for neighborhood parks by \$50,000 to support copper wire repair;

Whereas, No projects are planned for Operations and Facilities in 2025;

Whereas, the majority of the Sidewalks and Pavement rehab funding goes for sidewalks on the perimeter of parks in conjunction with the city and very little to none allocated to for interior park pedestrian paths

Resolved, Shift the Graco Park equipment purchase in 2025 to the 2026 Graco Park system equity investment levy request and decrease the capital outlay of the General Fund 2025 budget by \$155,000;

Resolved, Support the youth funding gap by un-funding 3.0 FTE Youth Program Specialists as they have not been hired and will present no reduction of services to youth programming AND decreasing General Fund wages and fringe by \$208,326 with plans to restore in 2027 when youth levy is complete.

Resolved, Amend the MPRB 2025-2030 CIP to restore the Operations and Facilities line-item to \$363,326 for 2025.

Resolved, Reallocate the restored 2025 Operations and Facilities funding of \$363,326 to the Sidewalks and Pavement CIP Rehab line-item for the reconstruction and repair of neighborhood park interior paths. There will be no change in the current funding division of this line-item between courts and trails.

Resolved, Amend the MPRB 2025-2030 CIP to reflect these changes for 2025.

Appendix A: Asset Management List of Worst Neighborhood Park Trails

North

- Weber Park (along Shingle Creek)
- Folwell SE Corner
- Bethune Southern trail
- Cleveland
- Creekview
- Sumner Field

Southwest

- Kenny Park, connecting to the building from the lot.
- Farmstead Park (especially by the superintendent house)
- Stevens Square

Lower South

- Pearl Park
- Phelps Park (already have quote)
- Sibley Park (behind building/access to bathrooms)
- Powderhorn (trails in the NW corner)

Upper South

- Matthews Park (center path)
- Loring Park (other half that wasn't completed)
- Keywaydin Park (North trail down to baseball field)

Northeast

- Hi-View
- Audubon
- Windom South (Concrete area at end of cul-du-sac)

**Minneapolis Parks and Recreation Board
2024 Budget Development
Commissioner Amendment Form**

Commissioner(s):
Date:

| | | Description of Amendment | Strategic Direction/ Performance Goal/Strategy/ Budget Action | Amount |
|-------------------------|--|--|---|------------|
| Addition | | Restore Operations and Facilities funding for 2025 Budget | | \$363,326 |
| Addition | | Increase the 2025 Sidewalk and Pavement Rehab CIP for neighborhood parks | | \$363,326 |
| Addition | | | | |
| Decrease/Funding Source | | Delay Graco equipment purchase to 2026 Levy Request | | -\$155,000 |
| Decrease/Funding Source | | Redirect funding of 3.0 FTE Youth Programming Vacant Positions | | -\$208,326 |
| Decrease/Funding Source | | Redirect the 2025 Operations and Facilities funding to the 2025 Sidewalk and Pavement Rehab for neighborhood parks | | -\$363,326 |
| Net Change | | | | \$0 |

Amendment Explanation:

Whereas, The MPRB 2025-2026 budget includes impact to the general public through a property tax increase, MPRB fee increases and service levels reductions;

Whereas, The MPRB 2025-2026 budget includes no impact to MPRB staffing levels and includes some increases in staffing;

Whereas, The 2025 MPRB budget contains a roughly \$483,932 shortfall in youth funding which is being covered by eliminating the Operations and Facilities line item and the Park Land Acquisition Fund;

Whereas, The purchase of \$155,000 of new equipment for Graco Park is also being funded from the Operations and Facilities line item in 2025;

Whereas, 6.0 FTE Youth Programming Specialists positions are currently unfilled and vacant;

Whereas, Graco Park can utilize currently owned equipment for park maintenance;

Whereas, The proposed 2025 budget reduces the Sidewalk and Pavement Rehab CIP line item for neighborhood parks by \$50,000 to support copper wire repair;

Whereas, No projects are planned for Operations and Facilities in 2025;

Whereas, The majority of the Sidewalk and Pavement rehab funding goes for sidewalks on the perimeter of parks in conjunction with the city and very little to none is allocated for interior park pedestrian paths;

Resolved, Shift the Graco Park equipment purchase in 2025 to the 2026 Graco Park system equity investment levy request and decrease the capital outlay of the General Fund 2025 budget by \$155,000;

Resolved, Support the youth funding gap by un-funding 3.0 FTE Youth Program Specialists as they have not been hired and will present no reduction of services to youth programming AND decreasing General Fund wages and fringe by \$208,326 with plans to reinstate funding in 2027 when youth levy is completed;

Resolved, Amend the MPRB 2025-2030 CIP to restore the Operations and Facilities line-item to \$363,326 for 2025.

Resolved, Reallocate the restored 2025 Operations and Facilities funding of \$363,326 to the Sidewalks and Pavement Rehab line-item for the reconstruction and repair of neighborhood park interior paths. There will be no change in the current funding division of this line-item between courts and trails.

Who in the community or within the organization will benefit or be burdened by this proposal?

Benefit: Leverage sitting funds for immediate investment in neighborhood park trails

Burden: None, the programming specialists (Youthlink) are vacant positions

What directive/s, if any, will you give the Superintendent to ensure that staff will address impacts (including unintended consequences) on equity?

There are no unintended consequences to youth programming as these positions are not currently filled. As confirmed by staff at our Dec 4th board meeting, there are no projects planned for Operations and Facilities funding in 2025....while needs for interior neighborhood park paths are immediate and significant. Reallocating this funding promotes equity within our asset maintenance schedule as it will target the paths in worst condition within our neighborhood parks.

How & when will you engage and communicate with stakeholders if this amendment is adopted and was initiated due to constituent feedback?

This amendment will be posted publicly and I will be communicating this work through my commissioner newsletter. The condition of pedestrian paths in neighborhood and regional parks is a consistent constituent concern.

What directive/s, if any, will you give the Superintendent to ensure that staff responsible to execute this amendment are held accountable, communicate, and evaluate results? What Board communication/reports, if any, will be required?

Request a staff resolution in early 2025 detailing the implementation of this work including locations and contract award (asap) for rehabilitation happening in late summer or fall 2025.

Per Section 16 of the Minneapolis Park and Recreation Board Rules of the Board, amendments and additions to the agenda submitted by the MPRB will be posted by 5 pm the day before the scheduled committee or full-board meeting of the Board of Commissioners.

From: Ringold, Jennifer B. <JRingold@minneapolisparcs.org>
Sent: Monday, December 9, 2024 12:07 PM
To: Goodrich, John T. <JGoodrich@minneapolisparcs.org>; Menz, Billy C. <BMenz@minneapolisparcs.org>; Forney, Meg A. <MForney@minneapolisparcs.org>; Bangoura, Al K. <ABangoura@minneapolisparcs.org>
Subject: Fwd: [External]Budget Amendment Fields/Diamonds

Thank you. We will include this with the agenda update today. Best, jbr
Sent from my iPhone

Jennifer B. Ringold
Minneapolis Park and Recreation Board
P:612-230-6464
C:612-516-0727

Begin forwarded message:

From: Billy Menz <billymenz@yahoo.com>
Date: December 9, 2024 at 11:54:53 AM CST
To: "Ringold, Jennifer B." <JRingold@minneapolisparcs.org>, "Forney, Meg A." <MForney@minneapolisparcs.org>, "Bangoura, Al K." <ABangoura@minneapolisparcs.org>
Subject: [External]Budget Amendment Fields/Diamonds

[External] This email originated from outside of the Minneapolis Park & Recreation Board. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please accept the attached amendment from Commissioner Abene and Commissioner Menz regarding field/diamond rehab. The document has only Commissioner Menz on the title but that is because I could not access editing via Word on my computer. This amendment is from Commissioner Menz and Commissioner Abene.

Respectfully,
Commissioner Menz

Budget Amendment
2025-26 MPRB Budget

submitted by Commissioner Menz, 12/9/24

Amendment to the 2025-MPRB Budget to increase the annual contribution to the Athletic Fields and Diamonds fund from \$200,000 to \$300,000 by reallocating \$25,000 from each of the following funds: ADA Improvements, Neighborhood Amenity Fund, Roofs, and NPP20 Playground Rehabilitation projects. For budget year 2026, allocation from NPP20 Playground Rehabilitation projects may be paused if staff can identify a funding alternative that maintains the overall annual allocation to the Athletic Fields and Diamonds fund.

Whereas, the Minneapolis Park and Recreation Board exists on land previously stewarded by people who are native to this place;

Whereas, the Minneapolis Park and Recreation Board is the currently designated steward of the parks and all the constructed and natural assets in those parks;

Whereas, the Board of Commissioners authorized a set of four Technical Advisory Committees in 2021 to examine fields, diamonds, courts and winter sports to begin in 2022 and for each to provide recommendations to the Board;

Whereas, the work of MPRB and community to master plan each community park suggested and designated the removal of 42% of diamonds in Minneapolis parks;

Whereas, through the work of the TAC and staff evaluation, it has been determined that the diamonds and field spaces are the assets most out of life cycle and have been neglected for decades, even with dedicated rehab funds through NPP20;

Whereas, diamonds and fields are used by a range of ages that allow for intergenerational benefit;

Whereas, this amendment allows MPRB to support our partner, Minneapolis Public Schools, in ensuring equitable spaces for female athletics;

Whereas, this funding increase is still not sufficient to meet the annual or ongoing needs of the fields and diamonds;

Whereas this amendment attempts to bring an increased number of current field and diamond assets into life span alignment;

Whereas, the increase in dedicated MPRB money enhances efforts of staff and commissioners seeking additional funding for facility enhancements by letting partners know that MPRB is committed to improving our field spaces and caring for these valuable assets;

Resolved, That beginning in 2025 this Board adjust the amount provided annually to the Athletic Fields and Diamonds fund from \$200,000 to \$300,000 by reallocating \$25,000 from each of the following funds: ADA Improvements, Neighborhood Amenity Fund, and NPP20 Playground Rehabilitation projects; and

Resolved, For budget year 2026, allocation from NPP20 Playground Rehabilitation projects may be paused if staff can identify a funding alternative that maintains the overall annual allocation to the Athletic Fields and Diamonds fund; and

Resolved, That staff, commissioners and the community continue to build this fund from sources outside of MPRB including, but not limited to, government partners, professional sports teams, youth sports partners, private industry, local businesses, and individual donors.



2024-271

RESOLUTION REQUESTING THE BOARD OF ESTIMATE AND TAXATION TO INCUR INDEBTEDNESS AND ISSUE AND SELL CITY OF MINNEAPOLIS BONDS IN THE AMOUNT OF \$12,691,000 FOR CERTAIN PURPOSES OTHER THAN THE PURCHASE OF PUBLIC UTILITIES

Whereas, The Minneapolis Park & Recreation Board (MPRB) is the steward of Minneapolis parks;

Whereas, This resolution is supported in Parks for All, the MPRB Comprehensive Plan 2021 – 2036, which sets the goal “03. Provide core services with care;”

Whereas, The MPRB is expected to adopt the MPRB 2025 Annual Budget and MPRB 2025-2030 Capital Improvement Program by Resolution on December 10, 2024;

Whereas, The MPRB 2025 Annual Budget includes \$12,691,000 to fund 2025 capital and rehabilitation projects and programs for the 20-Year Neighborhood Park Plan; and

Whereas, The City Council of the City of Minneapolis is expected to adopt by Resolution on December 10, 2024 a request to the Board of Estimate and Taxation to authorize the City to incur indebtedness and issue and sell City of Minneapolis bonds, in the amount of \$12,691,000, the proceeds of which are to be used as follows:

| | |
|---|-----------|
| PRK02 - Playground and Site Improvements Program | 850,000 |
| RK41 - East Phillips Park Implementation | 1,093,000 |
| PRK43 - Audubon Park Implementation | 1,673,000 |
| PRK45 - Logan Park Implementation | 675,000 |
| PRK48 - Beltrami Park Implementation | 1,154,000 |
| PRK49 - Cleveland Park Implementation | 515,000 |
| PRK50 - Shingle Creek Park Implementation | 766,000 |
| PRK52 - Stewart Field Park Implementation | 550,000 |
| PRKCP - Neighborhood Parks Capital Infrastructure | 1,345,000 |
| PRKRP - Neighborhood Parks Rehabilitation Program | 4,070,000 |

RESOLVED, That the Board of Commissioners request that the Board of Estimate and Taxation incur indebtedness and issue and sell City of Minneapolis bonds in the amount of \$12,691,000 for certain purposes other than the purchase of public utilities; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.



TO: Administration & Finance Committee

FROM: Jennifer Ringold, Deputy Superintendent

DATE: December 4, 2024

SUBJECT: RESOLUTION REQUESTING THE BOARD OF ESTIMATE AND TAXATION TO INCUR INDEBTEDNESS AND ISSUE AND SELL CITY OF MINNEAPOLIS BONDS IN THE AMOUNT OF \$12,691,000 FOR CERTAIN PURPOSES OTHER THAN THE PURCHASE OF PUBLIC UTILITIES

BACKGROUND

It is anticipated that the Minneapolis Park and Recreation Board (MPRB) will adopt the MPRB 2025 Annual Budget and MPRB 2025-2030 Capital Improvement Program by Resolution on December 10, 2024. Included in the Capital Projects Fund budget is \$12,691,000 to support the 20-Year Neighborhood Park Plan. It is also anticipated that the City of Minneapolis, through Resolution will request that this amount be financed through the issuance of City of Minneapolis bonds and will formally request the Board of Estimate and Taxation issue and sell the bonds. This resolution, if approved by the Board of Commissioners, is the MPRB's formal request that the Board of Estimate and Taxation incur indebtedness and issue and sell City of Minneapolis bonds in the amount of \$12,691,000 the proceeds of which are to be used as follows:

| | |
|---|-----------|
| PRK02 - Playground and Site Improvements Program | 850,000 |
| RK41 - East Phillips Park Implementation | 1,093,000 |
| PRK43 - Audubon Park Implementation | 1,673,000 |
| PRK45 - Logan Park Implementation | 675,000 |
| PRK48 - Beltrami Park Implementation | 1,154,000 |
| PRK49 - Cleveland Park Implementation | 515,000 |
| PRK50 - Shingle Creek Park Implementation | 766,000 |
| PRK52 - Stewart Field Park Implementation | 550,000 |
| PRKCP - Neighborhood Parks Capital Infrastructure | 1,345,000 |
| PRKRP - Neighborhood Parks Rehabilitation Program | 4,070,000 |

RECOMMENDATION

Staff recommends approval of the resolution to request the Board of Estimate and Taxation to incur indebtedness and issue and sell City of Minneapolis bonds in the amount of \$12,691,000 for certain purposes other than the purchase of public utilities.

This action is supported by the following goal in Parks for All, the MPRB 2021-2036 Comprehensive Plan.



Goal: 03. Provide core services with care

Strategy: 11. Design and implement parks that are welcoming, climate resilient, ecologically healthy, playful beautiful and safe as they age.

Goal: 03. Provide core services with care

Strategy: 17. Build and renovate recreation centers with versatility of use as the core principle, large room sizes ample storage, technology enhancements, sustainable building methods, and comfort in summer heat.

Jbr 12.4.2024



2024-272

RESOLUTION REQUESTING THE BOARD OF ESTIMATE AND TAXATION TO INCUR INDEBTEDNESS AND ISSUE AND SELL CITY OF MINNEAPOLIS BONDS IN THE AMOUNT OF \$1,200,000 THE PROCEEDS OF WHICH ARE TO BE USED FOR THE DISEASED TREE REMOVAL PROGRAM

Whereas, The Minneapolis Park & Recreation Board (MPRB) is the steward of Minneapolis parks and the urban forest;

Whereas, The Minneapolis Park and Recreation Board has, pursuant to the provisions of Minnesota Statutes, section 18G.13 and section 429.101, subdivisions 1(6), causes certain diseased trees on various private properties be removed;

Whereas, This resolution is supported in Parks for All, the MPRB's Comprehensive Plan 2021 – 2036, which sets the goals "06. Strengthen ecological connections and 07. Connect through communications and technology;"

Whereas, The financing for the diseased tree removal program is authorized by the City Council of the City of Minneapolis through the sale of City bonds and said bonds are repaid through assessments collected in five successive equal annual installments payable in the same manner as real estate taxes, or, if requested by the property owner, ten or twenty successive equal annual installments payable in the same manner as real estate taxes; and

Whereas, The City Council of the City of Minneapolis are expected to adopt the 2025 Annual Budget by resolution on December 10, 2024 which includes the following amount for special assessment bonds for the diseased tree removal program;

| | | |
|-------|-----------------------|--------------|
| PRKDT | Diseased Tree Removal | \$1,200,000; |
|-------|-----------------------|--------------|

RESOLVED, That the Board of Commissioners request that the Board of Estimate and Taxation incur indebtedness and issue and sell City of Minneapolis bonds in the amount of \$1,200,000 the proceeds of which are to be used for the diseased tree removal program; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.



TO: Administration & Finance Committee

FROM: Jennifer Ringold, Deputy Superintendent

DATE: December 4, 2024

SUBJECT: RESOLUTION REQUESTING THE BOARD OF ESTIMATE AND TAXATION TO INCUR INDEBTEDNESS AND ISSUE AND SELL CITY OF MINNEAPOLIS BONDS IN THE AMOUNT OF \$1,200,000 THE PROCEEDS OF WHICH ARE TO BE USED FOR THE DISEASED TREE REMOVAL PROGRAM

BACKGROUND

This resolution formally requests the Board of Estimate and Taxation to incur indebtedness and issue and sell City of Minneapolis bonds in the amount of \$1,200,000 the proceeds of which are to be used for the diseased tree removal program. The Minneapolis Park and Recreation Board, pursuant to the provisions of Minnesota Statutes, section 18G.13 and section 429.101, subdivisions 1(6), identifies and causes diseased trees on various private properties to be removed. Private properties within the City of Minneapolis have the option to pay for the tree removal in full or have the cost assessed. The diseased tree removal program is financed through the issuance and sale of City of Minneapolis bonds.

It is anticipated that the City of Minneapolis 2025 Council budget will include the following amount for special assessment bonds for the diseased tree removal program.

| | | |
|-------|-----------------------|-------------|
| PRKDT | Diseased Tree Removal | \$1,200,000 |
|-------|-----------------------|-------------|

RECOMMENDATION

The Superintendent recommends approval of the resolution to request the Board of Estimate and Taxation to incur indebtedness and issue and sell City of Minneapolis bonds in the amount of \$1,200,000 the proceeds of which are to be used for the diseased tree removal program.

This action is supported by the following elements of Parks for All, the MPRB Comprehensive Plan 2021-2036:

Goal: 06. Strengthen ecological connections

Strategy: 07. Develop a city-wide, equity-driven tree canopy preservation and enhancement program to mitigate urban heat island effects, foster biodiversity, improve air quality, ecological connections, habitat, the pedestrian experience, and evaluate for pollen impacts on human health.



Goal 07. Connect through communications and technology

Strategy 04. Educate staff and the community on critical issues facing the city and region, specifically: health and wellness benefits of parks.

Jbr 12.4.2024



Resolution 2024-273

RESOLUTION AUTHORIZING CONTRACT WITH IDX FOR INCIDENT RESPONSE SERVICES RELATED TO A DATA BREACH WHICH OCCURRED ON NOVEMBER 20, 2024

Whereas, The Minneapolis Park and Recreation Board (MPRB) is the steward of Minneapolis parks;

Whereas, The MPRB is authorized to contract with public and private entities;

Whereas, Due to a recent cyber-attack the MPRB is in need of a consultant to address response and technological issues;

Whereas, Staff and legal counsel have reviewed and assessed the situation and is recommending the Park Board contract with IDX;

Whereas, IDX has provided a contract for servers and statement of work to assist in the response to the incident;

Whereas, IDX is currently reviewing the MPRB standard Professional Services Agreement (PSA) and may or may not accept the PSA as written;

Whereas, the MPRB has delegated the authority to sign standard PSAs to staff but has on an individual basis amended PSAs where it deems appropriate; and

Whereas, This resolution is supported by Parks for All, the MPRB Comprehensive Plan 2021-2036, which envisions Goal 7 to “connect through communications and technology, and Goal 3 to “provide core services with care;”

RESOLVED, That should IDX find that it will not enter into the MPRB standard PSA the Board of Commissioners authorizes a contract with IDX for incident responses services related to a data breach which occurred on November 20, 2024 for an amount estimated at \$6,300 and an additional amount for identity protection for individuals on a per person basis for a total contract estimated not to exceed \$40,000; provided however, the Board’s legal counsel approves the contract and that the contract include all necessary terms to ensure the contract with IDX complies in every way with all local, state and federal laws and provides the Board with necessary legal protection; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary actions to implement this resolution.



TO: Minneapolis Park and Recreation Board

FROM: Jennifer Ringold, Deputy Superintendent

DATE: December 10, 2024

SUBJECT: RESOLUTION AUTHORIZING CONTRACT WITH IDX FOR INCIDENT RESPONSE SERVICES RELATED TO A DATA BREACH WHICH OCCURRED ON NOVEMBER 20, 2024

BACKGROUND

Minneapolis Park and Recreation Board information systems experienced a data breach on November 20, 2024. The analysis is ongoing. This action considers engaging IDX to assist, if needed, with identity theft protection for employees. In consultation with MPRB counsel and external legal experts who specialize in helping organizations respond and recover from a data breach such as this staff recommend engaging with IDX Incident Response Services to provide services to the MPRB and to employees.

PREVIOUS BOARD ACTIONS

None.

RECOMMENDATION

Staff recommends the Board of Commissioners authorize a contract with IDX for incident responses services related to a data breach which occurred on November 20, 2024.

This action is supported by the following goals and strategies in Parks for All, the MPRB Comprehensive Plan 2021-2036:

Goal:

- 03. Provide core services with care
- 07. Connect through communications and technology

Strategy:

Attachments:

1. Attachment A – IDX Statement of work and fee schedule.



| Incident Response Services |

Maslon Client:

Minneapolis Park and Recreation Board

12/05/2024

The information in this document is proprietary to IDX and its subsidiaries to include IDX, a IDX company and is privileged and confidential. Any disclosure, duplication, or use, in whole or in part, of this document, may only be obtained with prior written consent.

IDX © 2024 - All rights reserved.



Dear Eran,

IDX is pleased to present a proposal for Data Breach Response Services, which has been requested by Maslon on behalf of its client.

Since our founding in 2003, our focus has centered on innovative breach and incident response identity protection services to meet the needs of our clients and members in an efficient and empathetic manner. This approach has led to positive outcomes for both our clients and the individuals whose information was compromised.

Our proposal has been crafted based on the information provided and required us to make some assumptions. If, after review, either party provides new information that changes the scope of the engagement, we will need to make changes to this proposal so it best fits the needs of both parties.

The IDX team has worked with thousands of organizations and millions of people providing data breach remediation, incident response, and identity protection services to both impacted individuals and employees. We have offices throughout the world and operate globally 24x7x365.

We look forward to the opportunity to provide our clients with exceptional customer service as well as comprehensive protection for the affected individuals.

Sincerely,

Todd Hindman

SVP, Strategic Alliances & Data Breach Response Services

512-712-2270

todd.hindman@idx.us



Executive Summary

The surge in data breaches is exposing organizations and individuals to increased risk when their sensitive and private information is compromised. Millions of individuals have fallen victim to identity theft and account takeover — crimes that can put their financial, reputational, and even physical health at risk.

No organization is immune from data breaches—they have become an accepted “cost” of doing business in our hyper-connected and digital world. When a breach occurs, it is critical to address the operational, financial, and regulatory risks as well as identity theft to the impacted population with prompt, caring, and relevant service.

Companies and organizations rely on IDX, and the expert IDX Breach Response Team, to manage their data breach response. Our services can be customized to fit your specific situation—be it a small incident or a large-scale breach—and we can work with your internal team to respond and manage the incident. With our comprehensive range of services, we’re well equipped to handle all of your response needs. Most importantly, we hold ourselves to the very highest of ethical standards and are proud of our sterling reputation in the industry.

Our breach services include a customizable mix of project management, notification and communication services (including call center & website hosting). This proposal and Statement of Work provides an in-depth look at these services as well as our comprehensive identity protection services.



96% would recommend
IDX and select us again
in the future



Largest data breach
provider to the
federal government



Managed **thousands**
of breach incidents
in the last 3 years



| The IDX Difference

We are passionate about providing innovative technology, customer-centric expert services coupled with exceptional customer service. Our commitment to excellence serves as an industry standard. IDX is structured to focus on speed, while maintaining high levels of service and satisfaction.

- We **specialize in identity protection** and help members monitor and restore their identities. Identity protection has been our sole focus for 17 years.
- Small or large member population? We can **scale to handle incidents of any size**.
- With our **highly trained specialists**, we are well equipped to handle all of your enrollment, monitoring, and identity restoration needs.
- Our **identity protection services can be customized** to fit your specific goals and complement your internal capabilities.

| IDX End-to-End Response Services

We understand that every client is unique and commonly have differentiated breach and data incident response requirements. As the largest dedicated external cybersecurity breach response services provider, we have end-to-end capabilities to ensure a consistent and frictionless process and engagement.

COMPLETE PROJECT MANAGEMENT, LAUNCH & PLATFORM CONFIGURATION

IDX will provide a dedicated incident response and data breach project manager throughout the entire engagement. This individual will be responsible for ensuring success throughout every stage of the project.

➤ We believe that in breach response, you should be the “good guy.” That’s why our approach minimizes the negative effects of a breach by ensuring that your customers, members, or employees are **truly supported**.

➤ **Trusted as an approved vendor** by nearly all major cyber insurance carriers.

➤ **More than 20 years** serving government agencies, healthcare organizations, enterprises, and nonprofits.

KEY DELIVERABLES AND MILESTONES

- › Provide a detailed project plan that defines actions, responsibilities, and timeline.
- › Execute on recurring project status calls on a daily-to-weekly basis to manage program objectives, both pre- and post-launch.
- › Review National Change of Address (NCOA) validation prior to population notification.
- › If required and included within the statement of work, the team will return mail tracking and execute on any required management for population notifications or population resend processes.
- › If required and included within the statement of work, conduct advanced address searches and contract reconciliations.
- › If required and included within the statement of work, we will execute on custom programming or communication workflows, create incremental letter versions, and/or execute on specific requirements outside of standard platform and project launch.

Breach Communications

Communication, communication, communication. During a crisis, data breach, or cybersecurity incident, effective and efficient communication will eradicate issues and keep all parties in alignment. The IDX Response program includes robust full lifecycle communication capabilities, global security operations call centers, regulatory notifications and mailings, custom website and communication letter creation, mass email distribution, dedicated agent staffing, and language-specific capabilities.

During an identity protection enrollment process or while we are standing up a rapid data breach call center, we offer a wide variety of

custom call scripts that empower our trained and dedicated agents to address the concerns of the impacted population while maintaining strict compliance with state and federal

“Your effective resolution of events combined with a patient and pleasant demeanor make hard times doable.”



“Thank you very much for your fantastic service. I really appreciate how quickly you guys responded to all of our questions and helped us address our issues. This has been great.”



“Your team did a great job supporting members through the process.”





regulations. In addition, we'll work with your team to recreate the same voice and proactive message across all communications: notification letter, website, and the call center. This proven approach is highly effective in providing peace of mind and minimizing the long-term risks of a data breach, such as harm to your reputation.

AFFECTED POPULATION NOTIFICATIONS

We will work with your legal, privacy, or security response teams to draft, print, and successfully mail, or email, the notification letters to the breach-affected individuals. Our global print capabilities can deliver mail to any individual in any location and our scale is unmatched. Our notification services can be tailored to our customers' requirements.

KEY DELIVERABLES AND MILESTONES

- Provide recommended notification letter templates that meet the needs of your organization, the affected population, and regulatory compliance.
- Provide recommendations and easy-to-follow steps for enrolling in IDX's IDX Identity Protection Services. If offered, these steps may include email, postal mail, and website enrollment options.
- Enable printing, processing, and handling of USPS First Class notification letters to the population where required and selected in the corresponding statements of work.
- Utilize #10 - 8 1/2" X 11" double-sided grayscale printouts and #10 envelopes for our communication notifications. The standard length is 2 sheets of paper unless specified otherwise in the statement of work.
- Provide a secure mechanism to transceive the affected population data required for the notifications. Typically this includes the population's full name, address, unique ID, and letter version in specified format to authenticate and reconcile the affected population.
- Execute address validation, reconciliation and standardization.
- Ad-hoc reports, including certificate of mailing, undeliverable letters, and updated addresses from the United States Postal Service National Change of Address system.
- Implement variable data fields that can be added in the body of the notification letter.



CUSTOM ENROLLMENT WEBSITE

If requested and included within the statement of work, IDX will create a custom data breach and incident response notification website. Additionally, this website may include enrollment information as well.

KEY DELIVERABLES AND MILESTONES

- › Create a custom website developed and hosted by IDX which may include a custom incident FAQs section.
- › Create and launch an online identity protection enrollment experience and related services
- › Provide access to IDX member dashboards for exclusive member services and reporting of suspected identity theft.
- › Maintain website services and availability for the term of the engagement.

| Breach & IR Security Operations Call Centers

IDX operates redundant, multi-site, security operations call centers throughout the world. These call centers enable our customers to speak to local-language and local timezone representatives to ensure customer service and satisfaction. Furthermore, our security operations centers employ best-in-class physical security protection protocols, technologies, and processes.

KEY DELIVERABLES AND MILESTONES

- › Advise and provide best-practice templates for customized FAQs that meet the needs of the organization, affected population, and regulatory requirements.
- › Ensure that all call center response agents are trained on the details of the incident, including FAQs, escalation process, and service levels.
- › Ensure that our Americas call centers are operational from 9:00am-9:00pm EST, Monday-Friday (excluding holidays). Additional, global call center hours and multilingual services are available for multi-national breaches and incident response requirements.



- > IDX's commitment to excellence can be measured through our operations centers service level objectives where 90% of calls are answered within 3 minutes or less.
- > Ensure that all customer callers are authenticated through our fully integrated and secure customer relationship management system.
- > Provide capabilities to successfully ensure that all calls are monitored for quality assurance and that management team members are available to manage all calls that require escalation.
- > Provide periodic call center reports on key performance indicators such as call volume, inbound and outbound calls, protection enrollments, and website activity. Custom reports are available and can be written into the statement of work.
- > IDX will maintain all systems and platforms throughout the duration of the engagement.

100% Identity Recovery

- > We have a **100% success record** in restoring victims to their pre-theft status.
- > The most **agile and secure** identity protection platform.
- > **Fully customize** identity protection services to meet the needs of your population.

| Identity Protection Services

Our digital identity protection services can be specifically tailored to meet the needs of the client and their population. We recommend that the client consider all of our offerings and evaluate the proper level of protection for their organization.



SINGLE OR TRIPLE BUREAU CREDIT MONITORING

Monitoring of one or all credit bureaus for changes to the customer's credit file such as new credit inquiries, new accounts opened, delinquent payments, improvements in the member's credit report, bankruptcies, court judgments and tax liens, new addresses, new employers, and other activities that affect the member's credit record.



CYBERSCAN® & THE IDX DARK OPERATIONS TEAM

IDX, world-renown cybersecurity organization, provides unique and unmatched deep and dark web monitoring of underground websites, chat rooms and malware, 24/7, to identify trading or selling of members' personal information, like SSNs, bank accounts, email addresses, medical ID numbers, driver's license numbers, passport numbers, credit and debit cards, phone numbers, and other unique identifiers. This best-in-class monitoring extends our members' protection enabling them to see emerging threats and stop active risks before damage to identities can occur. Integrated into hundreds of dark web communities and places where most can't infiltrate, our dark web alerts help our members stay a step ahead of potential malicious activities and the latest threats to their identities.



ACCOUNT TAKEOVER & COMPROMISED CREDENTIAL PROTECTION

In today's threat landscape, continuous monitoring of the deep and dark web should be a central part of protecting identities. These channels encompass a portion of the internet that provides a level of privacy and anonymity that is very appealing to threat actors. Our monitoring allows members to gain early warning to emerging or imminent threats and be informed at the first signs of potential account takeovers or compromised credentials.



IDENTITY THEFT INSURANCE

Identity theft insurance will reimburse members for expenses associated with restoring their identity should they become a victim of identity theft. If a member's identity is compromised, the policy provides coverage for up to \$1,000,000, with no deductible. Coverage is subject to the terms, limits, and/or exclusions of the policy.



FULLY MANAGED IDENTITY RECOVERY

Our fully-managed recovery service provides our members recovery and restoration for identity theft issues such as (but not limited to): Account Creation, Criminal ID Theft, Medical Fraud, Account Takeover, Rental Application, Tax Fraud, Benefit Fraud, Online Auction Fraud and Utility Creation. This service includes complete triage process for members who report suspicious activity, a personally assigned IDCare Specialist to fully manage recovery and restoration of each identity theft case and expert guidance provided for those with questions about identity theft and protective measures.

We are Committed to Your Success!

Our team at IDX appreciates the opportunity to provide you with leading cybersecurity response, privacy, and protection services. We look forward to building a strong relationship with your organization.



| Statement of Work |

This Statement of Work (“SOW”) is an agreement for Data Breach Response Services between Identity Theft Guard Solutions, Inc. d/b/a IDX (“IDX”) and the undersigned party (“CLIENT”), dated as of the date last signed below (“Effective Date”). The prior pages are for reference purposes only; the terms and conditions are as set forth in this SOW.

| Data Breach, Incident Response, & Identity Protection

| Product Listing | Itemized Cost | Volume | Total Cost |
|---|-----------------|--------------------------|-------------------|
| Dedicated Project Manager | Included | Included | Included |
| Platform Configuration & Launch ➤ The project and platform launch date is tentatively scheduled for five business days after receipt of a signed SOW, final notification template, and completed data file. | Included | N/A | Included |
| Enterprise Breach Communications & Notification Complete Bundle (3 Months) <ul style="list-style-type: none">• Response Notification: Up to 3 versions of the Notification Letter, Print and Mail letters via USPS 1st Class Mail not exceed 2 pages front and back, and NCOA Address Validation prior to mailing. Additional versions are available for \$395 each.• Response Call Center Operations: Data breach enrollment agents that specialize in fraud support and guidance. Our call center agents will | | 3,000 individuals | \$6,300.00 |



| | | | |
|---|---|--|--------------------------|
| <p>be trained on the custom nature of this breach to include all relevant details.</p> <ul style="list-style-type: none"> • Reporting: Weekly dashboard-level reporting on key performance and enrollment indicators. Additional reports shall be \$295 each. | | | |
| <p>Total Communication and Notification Fees</p> | | | <p>\$6,300.00</p> |
| <p>Identity Protection Codes</p> <ul style="list-style-type: none"> • Single Bureau Credit Monitoring (adults*) • CyberScan Dark Web Monitoring • \$1MM Reimbursement Insurance • Leading Privacy Protection • Dedicated Identity Recovery Team • Lost Wallet Assistance • Native Web & Mobile Applications <p>*Enrolled minors will receive all other service components listed above.</p> | <p><input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Per Enrollee</p> <p>\$11.99/\$17.99 (Adults, 1 yr/ 2 yrs)</p> <p>\$7.99/\$11.99 (Minors, 1 yr/ 2yrs)</p> | | <p>\$TBD</p> |
| <p>Total Project</p> | | | <p>\$TBD</p> |



| PAYMENT DETAILS, TERMS & TRANSPARENCY |

- › All enrollments are priced for 12 or 24-month service terms. Client is only billed for enrolled members. All identity protection memberships are paid for on an annual prepaid basis without returns.
- › Quoted price includes one mailing instance. Additional mailings can be added for \$695/ mailing (excluding printing and postage).
- › Notification letters include two sheets of paper (4 sides). Additional sheets of paper can be added for \$0.05/sheet/letter, if requested.
- › Advanced Address Search (Name + SSN) is available for \$0.20/search, if requested.
- › Postage increases, or surcharges for bulk or international mail will be passed through at cost, if applicable.
- › The Total Communication and Notification Fees will be invoiced immediately upon SOW approval and are due upon receipt.
- › Fees for fixed identity codes will be invoiced on the earlier of the determination of the final population or 30 days from the SOW approval date. Fees for as-enrolled identity protection codes and any additional services will be billed monthly based upon actual utilization, unless otherwise stated, due 30 days from the invoice date..
- › IDX believes in transparency and as such our terms are open and available to the public. They are posted at idx.us/psa and are made a part of this SOW.



IN WITNESS WHEREOF, each party has caused its authorized representative to execute this Statement of Work as of the Effective Date.

Contact for Invoices

(required)

Name: _____

Address: _____

Attn: _____

Phone: _____

Email: _____

Client Full Legal Name:

Minneapolis Park and Recreation Board

**Identity Theft Guard Solutions, Inc.
d/b/a IDX**

Signature: _____

Name: _____

Date: _____

Signature: _____

Name: _____

Date: _____