



## DRONE USE PERMIT APPLICATION

### APPLICANT INFORMATION

Name of Pilot in Command: \_\_\_\_\_

Production Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Unit/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

### FLIGHT INFORMATION

#### **Proposed Location:**

*(Conservation/Preserve Areas are restricted - Ex. Eloise Butler Garden, Roberts Bird Sanctuary)*

**Park Location:** \_\_\_\_\_ **Specific Address:** \_\_\_\_\_

#### **Proposed Date and Time:**

**Date:** \_\_\_\_\_ **Time:** Start: \_\_\_\_\_ Finish: \_\_\_\_\_

#### **Proposed Use:**

*(Please check one)*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> <b>Media (Accredited Press)</b>                      | <input type="checkbox"/> <b>Public Safety</b>      | <input type="checkbox"/> <b>Commercial Filming/Photography</b> |
| <input type="checkbox"/> <b>Bridge Inspection</b>                             | <input type="checkbox"/> <b>Emergency Services</b> | <input type="checkbox"/> <b>Construction Documentation</b>     |
| <input type="checkbox"/> <b>Recreational Use (Drone event, private event)</b> |  |  |

### DRONE & PILOT INFORMATION

Answer all information appropriate to your requested drone usage in the park. Features may require additional permits from the Minneapolis Park & Recreation Board.

1. Drone Registration Number: \_\_\_\_\_  
*(A permit will not be processed without a this number or the registration certificate)*

Make/Model of Drone: \_\_\_\_\_ Weight of Drone: \_\_\_\_\_  
*(Drones must weigh between 0.55 pounds and 4 pounds)*

2. FAA Pilot's License Number: \_\_\_\_\_  
*(A permit will not be processed without a this number or copy of license)*

3. I have reviewed the FAA AirMap and understand any and all airspace restrictions impacting my flight?  Yes  No  
*(Temporary Flight Restriction locations: [https://www.faa.gov/uas/where\\_to\\_fly/airspace\\_restrictions](https://www.faa.gov/uas/where_to_fly/airspace_restrictions))*

4. I have included a flight plan document with this application?  Yes  No

5. Please list any additional drone related equipment you plan on bringing to the site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Please list any additional information/requests regarding the drone flight (if any): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONDITIONS OF USE**

**Drone Use Conditions**

Permit holders, Drone operator, crew, equipment, and vehicles may not disrupt or impede vehicle or pedestrian traffic at any time, unless a road closure has been approved and appropriate traffic control is in place. Drone operators and crew may not disturb birds or wildlife or their natural habitat within the park or parkland. Drones must weigh between 0.55 pounds and 4 pounds. Any Drone weighing less than 0.55 pounds is not subject to this policy and any Drone weighing more than 4 pounds is strictly prohibited within the jurisdiction of the MPRB. Drones are prohibited from operating within Special Areas as defined. Recreation Use Drone operations are prohibited within wildlife nesting areas and migration corridors (including the Mississippi River Corridor) are prohibited during peak migration and nesting seasons (defined as March 15 through May 31 and August 15 to October 31). A permit does not guarantee exclusive use of the park area. Parking fees are not included in the cost of the drone use permit. Applicant agrees: to bear all costs of policing; cleaning and restoring park property used pursuant to the permit, to reimburse the Park Board of all such costs incurred by the Park Board; to indemnify the Park Board and hold the Park Board harmless from any liability to any person resulting from damage or injury occurring in connection with the permitted event proximity caused by the action of the applicant, its officers, employees, or agents or any person under applicant's control; to limit all activities conducted on Park Board property to the terms of the permit; and that failure to abide by the terms of the permit or any other applicable laws, rules or regulations may result in revocation of the permit, retention of all or a portion of the damage deposit, or fines. The Permit must be on the premises during Drone operations and be presented to any MPRB Employee upon request. The MPRB reserves the right to deny or cancel any permits at anytime. Penalty and violation fees may apply for a violation of any park ordinances. An applicant must separately obtain a private property owner's permission, consent, and/or lease for use of non-park board property and/or other property that is not owned or controlled by the park board.

**NOTE:** The Minneapolis Park & Recreation Board has a "No Refund Policy." A change fee will be assessed for a change of date. Only one change of date is allowed. Any changes must be done ten (10) business days prior to the original event date. Any questions or changes to your event should be directed to Minneapolis Park & Recreation Board Customer Service Department at 612-230-6400.

**PAYMENT**

**YOU WILL BE CONTACTED AFTER APPLICATION IS REVIEWED FOR FURTHER PROCESSING**  
(Final Fees will be determined after applications are reviewed. Standard Drone Use Permit Fee is \$100 per location per day)

**SIGNATURE**

I affirm that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I have read the terms and conditions outlined in this document and the Minneapolis Park & Recreation Board policies and agree to abide by them.

<b>For Office Use Only:</b>	
Date Application Received	Permit #
Staff Initials	Receipt #

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date