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2 MINNEAPOLIS PARK AND RECREATION BOARD  
3 MINUTES  
4

5 **Administration & Finance Committee Meeting**

6  
7 November 18, 2009  
8 7:33 p.m. - 2117 West River Road  
9

10 Chair Vreeland called the meeting to order at 8:01 p.m.

11  
12 **ROLL CALL**

13 Present: Commissioners Mary Merrill Anderson, Bob Fine, Annie Young, Jon Olson and Chair  
14 Scott Vreeland - 5. Absent: None - 0.

15  
16 **APPROVAL OF AGENDA**

17  
18 Commissioner Fine moved -

19  
20 THAT THE AGENDA BE APPROVED

21  
22 **Action Taken: Approved on a voice vote.**  
23

24 **APPROVAL OF MINUTES**

25  
26 Commissioner Young moved -

27  
28 THAT THE MINUTES OF THE NOVEMBER 4, 2009 ADMINISTRATION AND  
29 FINANCE COMMITTEE BE APPROVED.

30 **Action Taken: Approved on a voice vote.**  
31

32 **ACTION ITEMS**

33  
34 Commissioner Olson moved -

35  
36 7.1 THAT THE BOARD AUTHORIZE STAFF TO NEGOTIATE A THREE YEAR  
37 CONTRACT WITH TWO OPTIONAL ONE YEAR EXTENSIONS WITH  
38 THE ACTIVE NETWORK, INC. TO PROVIDE HOSTED RECREATION  
39 MANAGEMENT SOFTWARE INCLUDING CAPITAL COSTS OF \$172,000  
40 FOR HARDWARE/TRAINING AND MAINTENANCE COSTS OF UP TO  
41 \$120,000 FOR THE FIRST YEAR AND \$140,000 FOR SUBSEQUENT YEARS  
42 FOR AN ESTIMATED THREE YEAR EXPENDITURE OF \$572,000.00  
43 (FUNDING SOURCE: ITS RESERVES, BUDGETED FUNDS).  
44

45 Chair Vreeland called upon Larry Brandts, Manager ITS and Melissa Shaw, ITS Project  
46 Coordinator to discuss item 7.1. Following the presentation Ms. Shaw responded to questions by  
47 the Committee.  
48

1 Chair Vreeland called the question on the motion -

2  
3 **Action Taken: Approved on a voice vote.**

4  
5 Commissioner Olson moved -

6  
7 7.2 THAT THE BOARD APPROVE THE PRIORITY USE AGREEMENT WITH  
8 THE METROPOLIS FOUNDATION FOR THE SPORT OF RUGBY AT  
9 COLUMBIA PARK.

10  
11 Chair Vreeland called upon Don Siggelkow, General Manager to discuss item 7.2.

12  
13 Following comments by Commissioner Fine, Chair Vreeland called the question on the motion -

14  
15 **Action Taken: Approved on a voice vote.**

16  
17 Commissioner Olson moved -

18  
19 7.3 THAT THE BOARD INTRODUCE AND GIVE FIRST READING TO  
20 ORDINANCE NO. 2009-104, CAPTIONED AS FOLLOWS:

21  
22 ORDINANCE 2009-104

23  
24 AMENDING CHAPTER 18 OF THE PARK AND RECREATION BOARD  
25 CODE OF ORDINANCES RELATING TO DOGS AND OTHER DOMESTIC  
26 ANIMALS.

27  
28 **Action Taken: Approved on a voice vote.**

29  
30 Commissioner Young moved -

31  
32 7.4 THAT THE BOARD APPROVE THE RECIPROCAL USE AGREEMENT  
33 BETWEEN THE MPRB AND YINGHUA ACADEMY TO ALLOW NORTH  
34 EAST RECREATION USE OF YINGHUA ACADEMY GYMNASIUM FOR  
35 RECREATION PROGRAMS.

36  
37 Chair Vreeland called upon Emily Ero-Phillips, River District Planner to report on item 7.4. Ms.  
38 Ero-Phillips then responded to questions and comments by the Committee. Chair Vreeland  
39 called upon Michael P. Schmidt, General Manager to make closing remarks.

40  
41 Chair Vreeland called the question on the motion -

42  
43 **Action Taken: Approved on a voice vote.**

44  
45 **ADJOURNMENT**

46  
47 The time being 8:38 p.m., Commissioner Young moved -

48  
49 THAT THE MEETING BE ADJOURNED.

- 1 **Action Taken: Approved on a Voice Vote.**
- 2 **Administration and Finance Committee Meeting adjourned at 8:38 p.m.**