

Lake Harriet CAC Meeting Linden Hills Recreation Center, 22 June 2009, 7-9 p.m.

Goals

1. Improve CAC members' understanding of concession economics: what revenues support, additional revenue opportunities, and opportunities and constraints of using private concession operators
2. Review, revise, and approve draft documents and proposed decision and meeting frameworks: previous meeting notes, Stakeholder Engagement and Work Plan, proposed decision-framework questions, and proposed goals for future CAC meetings
3. Create and direct task forces to implement upcoming stakeholder engagement

Input

1. Past process summary / lessons learned from Joseph and Sarah
2. Economic information from staff, including concession background, revenue tied to user information, review purpose for generating concession revenue, economic/budget changes with introduction of Tin Fish and Minnehaha Falls, concession operators interview update
3. Proposed goals for future CAC meetings
4. Revised Stakeholder Engagement and Work Plan and proposed decision-framework questions

Agenda Item	Lead	Results
1. Welcome and introductions	Matt	
2. Learning from the past: Brief report from Joseph and Sarah on learnings from previous process	Joseph, Sarah	•
3. Updates		•
a. Report: Progress on e-letters out to first group of stakeholders	Matt, Elizabeth, Heather	•
b. Update, discuss, approve: Work Plan Task Force deliverable, Work Plan and SH Engagement Plan, <i>including</i> chair-proposed decision-making framework of three key questions	John, Janet, Lisa, Matt	•
c. Review, revise, approve: Proposed goals for future CAC meetings		•
d. Update: Plans and timing for meetings with current concession vendors	Joseph, Janet, Don	•
4. Moving forward:		•
a. Operations staff call: Confirm time for conference call with operations staff (all CAC	Matt	•

members welcome)		
b. Foundation call: Identify CAC volunteer for call with Foundation	Matt	•
c. Intercept survey: Create Task Force to develop, pilot, and organize implementation of intercept surveys; ideal would to pilot and begin implementation at the end of June, and continue into early July; identify others who may wish to participate	Matt, Anne	•
d. Web survey: Should be completed by midweek, hopefully with help from Intercept Survey Task Force	Matt, Anne	•
e. Neighborhood input: Create Task Force to work with neighborhood organizations to design and implement input session by end of July; identify others who may wish to participate	Matt, Anne	•
f. E-updates to electeds: Scheduled for this week and will be done routinely	Matt	•
5. Staff presentations/CAC discussion: Concessions background; revenue report tied to user information	Don	•
6. Next steps/adjourn: Confirm work to be done before next meeting	CAC	

Outputs

1. Task Forces created and charged
2. Approved Work Plan and Stakeholder Engagement Plan, including decision on proposed three-question decision framework
3. Economic drivers, benefits, and impacts of expanding or not expanding food options, and delivery structure